

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

FY 2019/2020

BUDGET AND BUDGET OVERVIEW



Hollywood
Burbank
Airport

ADOPTED: JUNE 17, 2019



BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
ADOPTED FY 2019/2020 ("FY 2020") BUDGET
SUMMARY

SOURCES OF FUNDS: SUMMARY

	Adopted Budget FY 2020	Adopted Budget FY 2019	\$ Change
Rentals	\$ 15,290,000	\$ 14,530,000	\$ 760,000
Parking	20,940,000	20,940,000	-
Concessions	10,550,000	9,800,000	750,000
Landing Fees	4,175,000	4,060,000	115,000
Investment Income	4,250,000	3,400,000	850,000
Ground Transportation	4,100,000	3,030,000	1,070,000
Other Revenues	945,000	935,000	10,000
Total Operating Revenues	60,250,000	56,695,000	3,555,000
PFC Revenues / Reserves	6,571,616	9,184,968	(2,613,352)
AIP / Other Grants	5,728,269	8,300,032	(2,571,763)
Facility Development Reserve Funds	-	1,875,000	(1,875,000)
CFC Fees: 2012 Bond Issue	5,725,000	5,400,000	325,000
Facility Rent - RAC: 2012 Bond Issue	112,008	436,911	(324,903)
Facility Rent - RAC: Loan Principal	275,000	290,870	(15,870)
Total Nonoperating Sources	18,411,893	25,487,781	(7,075,888)
Total	\$ 78,661,893	\$ 82,182,781	\$ (3,520,888)

USES OF FUNDS: SUMMARY

	Adopted Budget FY 2020	Adopted Budget FY 2019	\$ Change
Bond P & I (2012 Issue)	\$ 5,837,008	\$ 5,836,911	\$ 97
Bond P & I (2015 Issue)	4,568,250	4,563,500	4,750
Subtotal Debt Service	10,405,258	10,400,411	4,847
Operations and Maintenance	48,924,625	46,170,884	2,753,741
Total Operating Expenses	59,329,883	56,571,295	2,758,588
Facility Improvements			
Noise Mitigation	500,000	500,000	-
Other Improvements	12,640,000	18,280,000	(5,640,000)
Development	2,985,000	3,675,000	(690,000)
Total Improvement Program	16,125,000	22,455,000	(6,330,000)
Additional O & M Reserve	688,435	622,041	66,394
Facility Dev. Fund Reimbursement	275,000	290,870	(15,870)
Parking Tax	2,243,575	2,243,575	-
Total	\$ 78,661,893	\$ 82,182,781	\$ (3,520,888)

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
ADOPTED FY 2019/2020 ("FY 2020") BUDGET
OPERATIONS & MAINTENANCE ("O & M") EXPENSES**

ACCT #	DESCRIPTION	ADOPTED BUDGET FY 2020	ADOPTED BUDGET FY 2019	\$ AMOUNT CHANGE
8000	Regular Wages	\$ 3,118,300	\$ 3,085,788	\$ 32,512
8012	Overtime Wages	335,000	325,000	10,000
8100	Sick Leave	259,720	255,495	4,225
8102	Vacation	265,700	252,502	13,198
8103	Payroll Taxes	327,570	311,842	15,728
8104	Workers' Compensation Insurance	515,000	500,000	15,000
8105	Group Insurance	408,500	425,735	(17,235)
8106	State Unemployment Insurance	-	5,000	(5,000)
8107	Retiree Medical Trust	50,400	50,400	-
8109	Holiday	212,955	207,734	5,221
8110	Employee Retirement Plan	274,105	267,374	6,731
8111	Employee Medical Opt Out	39,600	30,600	9,000
8115	FSA Admin.	900	900	-
8120	Certification Pay	74,500	73,900	600
8125	Training Pay	12,600	12,600	-
8200	Office Supplies	65,000	65,000	-
8202	Periodicals, Maps and Pamphlets	3,000	6,500	(3,500)
8204	Printing and Binding	11,000	12,000	(1,000)
8206	Special Office / Other Supplies	85,000	89,700	(4,700)
8208	Postage	14,000	14,000	-
8210	Office / Noise Equipment Service	186,700	191,000	(4,300)
8212	Copy Machine Lease	25,000	25,000	-
8214	Office Equipment Rent	700	700	-
8216	Photographic Expense	3,000	2,000	1,000
8252	Recruitment Expense	35,000	35,000	-
8254	Membership Dues	178,625	132,600	46,025
8256	Uniform Expense	185,100	108,335	76,765
8258	Commission Meeting	175,000	175,000	-
8260	Conference Meeting	134,800	122,930	11,870
8261	Training Expense	377,795	342,155	35,640
8302	Fuel, Oil and Lubricants	385,000	425,000	(40,000)
8303	Low Value Communications Equipment	8,700	12,000	(3,300)
8304	Low Value Machinery / Equipment	32,250	44,115	(11,865)
8305	Low Value Furniture / Fixtures	49,180	25,450	23,730
8306	Vehicle Repair / Maintenance Supplies	70,900	67,700	3,200
8308	General Repair / Maintenance	178,950	168,950	10,000
8316	Shop Supplies	86,100	77,600	8,500
8318	Electrical Supplies	93,550	93,550	-
8320	Plumbing, Heating and Air Conditioning	85,000	85,000	-
8322	Building / Construction Supplies	86,250	86,250	-
8324	Telephone Expense	339,400	325,000	14,400
8326	Communications Maintenance	53,200	53,200	-
8332	Industrial Chemical Supplies	12,500	12,500	-

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
ADOPTED FY 2019/2020 ("FY 2020") BUDGET
OPERATIONS & MAINTENANCE ("O & M") EXPENSES**

ACCT #	DESCRIPTION	ADOPTED BUDGET FY 2020	ADOPTED BUDGET FY 2019	\$ AMOUNT CHANGE
8334	Operating / Maintenance Equipment Lease	\$ 54,300	\$ 54,300	\$ -
8335	Other Leases / Rentals	36,000	36,000	-
8336	Utility – Gas	40,000	37,000	3,000
8338	Utility – Electric	1,610,000	1,590,000	20,000
8340	Utility – Water	460,000	430,000	30,000
8341	Sign Repair and Maintenance	114,500	114,500	-
8342	Landscaping Expense	205,500	205,500	-
8344	Paint Expense	115,100	115,100	-
8604	ARFF Services	3,432,325	3,334,500	97,825
8606	Tenant Janitorial Services	658,000	550,000	108,000
8607	Janitorial Services	932,000	720,000	212,000
8608	Refuse Collection	260,000	171,500	88,500
8610	Contractual Building Repair	158,000	158,000	-
8612	Contractual Systems Repair	1,314,700	1,018,215	296,485
8620	Contractual Vehicle Maintenance	385,400	385,400	-
8622	Other Contracted O & M Costs	1,088,900	1,055,280	33,620
8625	Contractual Parking Ops. (Self-Park / Valet)	4,950,000	4,910,000	40,000
8626	Contractual Transportation Services	2,452,000	2,409,029	42,971
8702	Noise Consultants	87,000	68,500	18,500
8704	Legal Services	650,000	650,000	-
8706	Audit Services	115,000	115,000	-
8708	Professional Management Services	14,523,300	13,586,280	937,020
8709	Engineering Services	100,000	100,000	-
8710	Financial Services	900,000	869,600	30,400
8711	Other Professional Services	2,002,800	1,839,800	163,000
8715	Environmental Services	65,000	65,000	-
8804	Bad Debt Expense	4,000	4,000	-
8816	Insurance	1,450,000	1,575,000	(125,000)
8818	Public Relations / Advertising	130,000	130,000	-
8819	Air Service Retention and Development	950,000	685,000	265,000
8822	Licenses, Permits and Fees	265,000	167,175	97,825
8825	Uninsured Loss	10,000	10,000	-

TOTAL O & M EXPENDITURES	\$ 48,374,375	\$ 45,762,784	\$ 2,611,591
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O & M EQUIPMENT AND PROJECTS

9010	Vehicles / Equipment	\$ 212,750	\$ 135,000	\$ 77,750
9022	Other Machinery / Equipment	252,500	188,100	64,400
9026	Office Equipment / Systems	85,000	85,000	-

TOTAL O & M EQUIPMENT / PROJECTS	\$ 550,250	\$ 408,100	\$ 142,150
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TOTAL OPERATIONS AND MAINTENANCE	\$ 48,924,625	\$ 46,170,884	\$ 2,753,741
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**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
ADOPTED FY 2019/2020 ("FY 2020") BUDGET
FACILITY IMPROVEMENT (CAPITAL) PROGRAM**

PROJECT DESCRIPTION	Cost	Funded By PFC	Funded By Grant	Airport Share
BUILDING IMPROVEMENTS				
Terminal High Voltage Electrical Upgrades	\$ 250,000	\$ 186,970	\$ -	\$ 63,030
Minor Building Improvements	250,000	-	-	250,000
TOTAL BUILDING IMPROVEMENTS	\$ 500,000	\$ 186,970	\$ -	\$ 313,030
IT / COMMUNICATIONS / SECURITY				
IT Infrastructure Equipment	\$ 175,000	\$ -	\$ -	\$ 175,000
DVSS Camera Replacement / Installation	100,000	-	-	100,000
TOTAL IT / COMMUNICATIONS / SECURITY	\$ 275,000	\$ -	\$ -	\$ 275,000
EQUIPMENT				
Verdugo Fire Communications Upgrades - <i>completion</i>	\$ 175,000	\$ 175,000	\$ -	\$ -
Public Safety Radio Replacement (APD)	370,000	-	-	370,000
Airfield Maintenance Equipment	455,000	455,000	-	-
ARFF Truck Replacement (bid process)	10,000	-	-	10,000
TOTAL EQUIPMENT	\$ 1,010,000	\$ 630,000	\$ -	\$ 380,000
RUNWAY / TAXIWAY / ROADWAY PROJECTS				
Taxiway A Rehabilitation - Construction	\$ 2,250,000	\$ 436,725	\$ 1,813,275	\$ -
Airfield Lighting System Rehabilitation	1,600,000	1,600,000	-	-
Taxilane A Rehabilitation	1,500,000	1,500,000	-	-
Taxiway D7 Connector, Taxiway G and Infield Rehabilitation	675,000	675,000	-	-
Airside Paving Replacement	620,000	-	-	620,000
Airfield Lighting Vault Replacement (<i>multi-year</i>) - Design	400,000	400,000	-	-
Delta Ramp Rehabilitation and Expansion - Design	200,000	200,000	-	-
Landside Paving Replacement	310,000	-	-	310,000
Public Parking Lot Improvements	300,000	-	-	300,000
RPZ Land Acquisition - Hollyona Property	3,000,000	582,300	2,417,700	-
TOTAL RUNWAY / TAXIWAY / ROADWAY	\$ 10,855,000	\$ 5,394,025	\$ 4,230,975	\$ 1,230,000
NOISE MITIGATION				
Residential Acoustical Treatment Program ("RATP") (<i>multi-year</i>)	\$ 500,000	\$ 97,050	\$ 402,950	\$ -
TOTAL NOISE MITIGATION	\$ 500,000	\$ 97,050	\$ 402,950	\$ -
DEVELOPMENT				
Replacement Passenger Terminal Project (<i>multi-year</i>)	\$ 2,985,000	\$ 263,571	\$ 1,094,344	\$ 1,627,085
TOTAL DEVELOPMENT	\$ 2,985,000	\$ 263,571	\$ 1,094,344	\$ 1,627,085
TOTAL FACILITY IMPROVEMENT PROGRAM	\$ 16,125,000	\$ 6,571,616	\$ 5,728,269	\$ 3,825,115

Notes:

The FY 2020 appropriations for the Replacement Passenger Terminal project are subject to adjustment during the fiscal year subsequent to the anticipated engagement of a Program Manager.

Budget Overview: Fiscal Year 2019/2020 (“FY 2020”)



INTRODUCTION:

The return to pre-recessionary activity levels continued in FY 2019. The additional air service offered by the air carriers was well received by the travelers to and from Hollywood Burbank Airport. This trend is anticipated to continue through FY 2020 with the addition of new destinations, an increase in flights to markets currently served and a new airline entrant (Spirit Airlines) inaugurating service in June 2019. The Southern California region continues to enjoy an optimistic economic outlook, though at a slower pace than previous years, accompanied by a continued positive demand for air travel. For the airlines, rising fuel prices and labor costs along with impacts of aircraft availability are influencing future schedule planning. In FY 2019, air service additions of note are the commencement of non-stop flights to Boston-Logan Airport and a second non-stop flight to JFK Airport by Jetblue Airways, the return of non-stop service to Dallas-Ft. Worth Airport by American Airlines, non-stop service to Chicago, Houston and Nashville by Southwest Airlines, service to Las Vegas by Spirit Airlines and the return of non-stop service to Atlanta in July by Delta Airlines. The competitive environment between the air carriers for the Southern California market has not subsided as the airlines continue their vigilance over cost and capacity. Also, the congestion at LAX is increasing with more simultaneous construction programs underway which appears to divert more passengers to use Hollywood Burbank Airport.

Passenger activity FYTD April 2019 reflects an 8.42% increase as compared to the same period in the prior fiscal year. The last two months of FY 2019 are expected to show strong positive results.

The adopted budget continues to incorporate Staff's recommendation to the Commission to maintain the Authority's conservative approach to the financial program focused on maximizing revenues, vigilant monitoring of expenditures and dedication of resources to maintain safe, secure and passenger convenient facilities. The FY 2020 budget maintains a stable level of rates and charges to the airlines for the fiscal year. However, as progress continues with the development of a Replacement Passenger Terminal, the level of rates and charges may be re-evaluated during the fiscal year in conjunction with the engagement of a Program Manager.

BUDGET OVERVIEW:

- **Highlights and Noteworthy Items:**

- The FY 2020 adopted budget is presented as a balanced budget with no change to the existing signatory airline rental rates or landing fees. The signatory landing fee rate will remain at \$0.97 per 1,000 pounds landed weight and the non-signatory landing fee rate is programmed to remain at \$1.56 per 1,000 pounds landed weight. As stated in the introduction, airline rates and charges may be re-evaluated as the fiscal year progresses, in conjunction with the engagement of a Program Manager for the Replacement Passenger Terminal Project.
- Appropriations programmed to support the ongoing development of a proposed 14-gate Replacement Passenger Terminal for activities include:
 - Continuation of the public charrettes;
 - Completion (estimated June 2020) of the ongoing Environmental Impact Statement (EIS);
 - Refinement of cost projections for the project;
 - Engagement of a Program Manager; and
 - Furtherance of financial feasibility studies in pursuit of U.S. Department of Transportation (DOT) Credit Programs.
- Funding included for the continuing support of branding and marketing initiatives in coordination with the airlines and website redesign.
- Negotiations for a replacement Burbank Airport Police Memorandum of Understanding (“MOU”) are expected to commence in summer 2019, as the current MOU expires January 31, 2020.
- The Aircraft Rescue and Firefighting (“ARFF”) Collective Bargaining Agreement (“CBA”) will be expiring on June 30, 2020. Negotiations are expected to commence in mid FY 2020.
- Recognizing the favorable increase in passenger activity and the additional flight service to new and current destinations, funding has been included to support customer service levels and air carrier operations such as additional janitorial services, additional airside support personnel, the acquisition of a software program for gate management / planning and for the upgrade of the remote commercial aircraft parking on the Delta ramp.
- Appropriations included for the continuation of the multi-year Safety Management System (SMS) program including the addition of a SMS manager position.
- A significant portion of the adopted capital program appropriations are dedicated towards airfield projects.
- Pending receipt of FAA Airport Improvement Grant (“AIP”) funding, appropriations are included for reactivation of the multi-year Residential Acoustical Treatment Program (RATP) to address remaining eligible units.
- In support of the regional community noise concerns, appropriations have been included to establish a forum for stakeholder involvement.

FY 2020 BUDGET: OVERVIEW BY CATEGORY

I. FY 2020 OPERATING REVENUES

FY 2020 operating revenues are programmed to total \$60,250,000, an increase from the FY 2019 budget levels of \$3,555,000 (6.27%). The budget is premised on a conservative assumption of a 3% increase in passenger activity levels over FY 2019 estimated actual levels.

Below is a summary and highlights of projected operating revenues:

FY 2020 Operating Revenues: Summary

Rentals	\$ 15,290,000
Parking	20,940,000
Concessions	10,550,000
Landing Fees	4,175,000
Investment Income	4,250,000
Ground Transportation	4,100,000
Other Revenues	945,000
Total Operating Revenues	\$ 60,250,000

Rentals: \$15,290,000

Rental revenues have been programmed at \$760,000 above the FY 2019 budget levels. The increase is primarily attributed to CPI increase adjustments to existing leases realized during FY 2019. In addition, the budget reflects new and replacement hangar rentals that were obtained in FY 2019.

At this time only three aviation hangars remain vacant. Of these three, there are active negotiations with two potential tenants underway. No rental revenues are included in the budget for these hangars.

In summary, this line item is primarily programmed as follows:

- Based on current contracts and leases.
- Assumes all lease revenues will remain in place through the entire fiscal year.
- Assumes no FY 2020 CPI increases.

I. **FY 2020 OPERATING REVENUES – continued**

Parking: \$20,940,000

Revenues have been forecasted flat to the current FY 2019 budget. The FY 2020 projection reflects the departure of Sunrise Ford (\$350,000). Forecast for the potential positive impact to valet revenue from the pre-booking system has not been included because there is no empirical data at this time as the system will only begin to be implemented in July 2019.

The total forecasted amount of \$20,940,000 is subject to the City of Burbank's 12% Parking Tax requirement. An amount of \$2,243,575 has been budgeted to be remitted to the City during FY 2020.

Concessions: \$10,550,000

This category includes revenues from rental car agencies, food / beverage, gift / news, advertising and other ancillary concessionaires. The FY 2020 budget is programmed \$750,000 more than last year. This increase is driven by the positive results generated due to the elevated passenger activity. This category is programmed primarily based on the estimated results of FY 2019.

Landing Fees: \$4,175,000

The budget increase of \$115,000 over the prior year level reflects the positive impact of new and added air service by the airlines. This line item will be monitored throughout the fiscal year due to the potential for fluctuating oil prices, increases in labor costs and the impact of aircraft availability that are influencing future schedule planning.



I. **FY 2020 OPERATING REVENUES – continued**

Investment Income: \$4,250,000

Investment income has been forecasted at \$850,000 higher than the FY 2019 budget levels primarily due to a projected small yield increase. This category continues to benefit from the larger overall investment portfolio balance. All reinvestments must follow the Authority's Investment Policy guidelines which are based on capital preservation and conservative investments.

Ground Transportation: \$4,100,000

Ground Transportation reflects the TNC, also known as "rideshare", passenger drop-off and pick-up fees. Also, included in this category are taxi, shuttle and off-airport parking fees. The largest component of this revenue category results from the TNC fees, which fee level was increased effective May 1, 2019 from \$3.00 to \$3.50 for each drop-off and each pick-up.

Other Revenues: \$945,000

This category, programmed virtually flat to the prior fiscal year, reflects an increase of \$10,000. This line item includes projections for fuel flowage fees, film location receipts and fingerprint fees.





II. **FY 2020 OPERATIONS AND MAINTENANCE (O & M) EXPENSES**

The Operations and Maintenance (O & M) Budget totals \$48,924,625, an increase of \$2,753,741 (5.96%) from the FY 2019 approved O & M Budget.

Noteworthy line items in the O & M budget are as follows:

➤ **Wages and Benefits: Accounts #8000 - #8125**

These appropriations, amounting to approximately \$5.9 million, provide for the salaries and benefits associated with the Airport's police / public safety personnel. The budget was developed in accordance with the terms of the current 3-year Memorandum of Understanding ("MOU") which went into effect February 2017. This MOU will expire on January 31, 2020. Negotiations for a replacement MOU are anticipated to commence in summer 2019.

The Workers' Compensation insurance (Account #8104) is based on the renewal premium estimate received from the Authority's broker (policy renewal date August 2019).

The police department appropriations cover 34 full-time equivalent positions. The staffing level remains the same.

➤ **Aircraft Rescue and Firefighting ("ARFF") Services: Account #8604**

This account provides for the costs associated with the contracted TBI ARFF personnel. This line item reflects the direct personnel wages and benefits and reimbursement for actual out-of-pocket expenses including related insurance costs and management fee. The FY 2020 budget has been programmed in accordance with the terms of the Collective Bargaining Agreement ("CBA") that became effective during FY 2018 (October 2017). The staffing levels remain the same at 20 full-time positions.

The CBA covering this department will expire on June 30, 2020. Negotiations anticipated to commence mid FY 2020.

II. FY 2020 OPERATIONS AND MAINTENANCE (O & M) EXPENSES – continued

➤ **Uniform Expense: Account #8256**

Based upon an NFPA recommendation, this line item includes appropriations (\$72,000) for the acquisition of a complete set of ARFF back-up turnout gear for each firefighter personnel.

➤ **Utilities (Gas, Electric, Water): Accounts #8336, #8338, #8340**

Utilities have been budgeted to include expected rate increases for the respective services. The Airport continues to focus on water conservation measures as governed by the City of Burbank and the implementation of newer energy efficient technologies such as the installation of LED lighting.

➤ **Janitorial and Refuse Services: Accounts #8606, #8607, #8608**

Built on the current and forecasted increase in passenger activity levels, estimated appropriations have been included pending contract awards for both janitorial services and refuse services. It should be noted that the cost of refuse services has also been impacted by current state law regarding waste diversion and recycling.

➤ **Other Contracted O & M Costs: Account #8612**

In addition to the outside services support for various operational requirements (Airfield, Terminal and Information Systems), this line item includes appropriations (\$215,000) for the acquisition of a gate management system program.

➤ **Contracted Parking Services (Self-Park and Valet): Account #8625**

This line item represents costs associated with the contracted services agreement with SP Plus (“SP+”) for parking operations for the Authority’s self-park and valet parking lots.

This line item is budgeted in accordance with the agreement. It should be noted the valet parking pre-booking system is scheduled to commence in July 2019 with other lots to follow.

Fees associated with the pre-booking system may increase the expenses of this line item but only in the event of a correlating growth in parking revenues generated by the pre-booking system.

➤ **Contracted Transportation Services: Account #8626**

This line item represents costs associated with the contracted services agreement with MV Transportation to provide turn-key shuttle bus fleet services which became effective mid FY 2016. MV Transportation provides both the operational personnel as well as newer, smaller, alternative energy efficient vehicles to support the Airport’s courtesy shuttle requirements.

The appropriations programmed in this line item for FY 2020 are in accordance with the previously awarded contract amount.

II. **FY 2020 OPERATIONS AND MAINTENANCE (O & M) EXPENSES – continued**

➤ **Professional Management Services (TBI Contract): Account #8708**

This line item represents the estimated FY 2020 costs associated with the TBI Airport Management, Inc. contract (not including ARFF services which are programmed separately in Account #8604).

Included are recommendations for three staff position additions, a position upgrade for the air service development manager to director, a 3% merit allowance for non-represented employees, a supplemental allowance (flat to last year) of \$100,000, a small amount of appropriations (\$4,000) to commence a six-week summer internship program and the applicable adjustments in compliance with the Collective Bargaining Agreement (“CBA”) for maintenance, operations and communications center personnel.

The three new recommended staff positions are as follows:

- **Two Operations Specialists:** Due to the favorable continued addition of air service, it has become necessary to add resources to support the increase in flight traffic levels. In conjunction with the acquisition of a gate management software program, these two positions will be essential to utilize the program effectively and also provide escort guidance of aircraft to and from the remote parking ramp when necessary.
- **Manager, Safety Management System (“SMS”):** This is a newly created position to implement the SMS the Authority has invested in for the past two years. This position will implement and monitor the safety practices and procedures promogulated by the Authority through its consultant, for all aspects of airport operations.

Below are components of this \$14,523,300 account:

Components of FY 2020			
Account #8708: Professional Management Services (TBI)			
	Salaried	Hourly	Total
Wages	\$ 5,957,136	\$ 4,180,572	\$ 10,137,708
Healthcare	905,280	865,474	1,770,754
Retirement	366,906	309,474	676,380
Other Fringe	865,532	697,786	1,563,318
Subtotal	\$ 8,094,854	\$ 6,053,306	\$ 14,148,160
Merit Allowance	169,348	22,903	192,251
Maintenance CBA	-	97,204	97,204
Subtotal	\$ 8,264,202	\$ 6,173,413	\$ 14,437,615
Less labor charged to capital projects			(849,704)
Supplemental Allowance			100,000
Management Fee			835,389
Total Account #8708			\$ 14,523,300
# of funded positions	55	61	116

II. FY 2020 OPERATIONS AND MAINTENANCE (O & M) EXPENSES – continued

➤ Other Professional Services: Account #8711

This line item includes appropriations for outside contracted security services and other professional services such as the start of Strategic Planning, the completion of the Safety Management System (SMS) consulting contract, continued state legislative advocacy support and parking consultant services.

➤ Insurance: Account #8816

The Authority's insurance policies renew on July 1, 2019; therefore this line item reflects the anticipated policy premiums the Authority's insurance broker has estimated for FY 2020.

➤ Air Service Retention / Development: Account #8819

This account provides appropriations for the continued efforts to attract new air service and further develop the branding / geographic identity of the Airport. Appropriations have been included to continue these initiatives and to support outreach efforts to air carriers (\$80,000). In addition, appropriations in the amount \$870,000 are included to maintain the ongoing implementation of the Airport's branding / marketing efforts and website services.



III. FY 2020 FACILITY IMPROVEMENT (CAPITAL) BUDGET

The total adopted FY 2020 Facility Improvement Budget of \$16,125,000 is comprised of various projects and improvements, and is distributed among the following major categories:

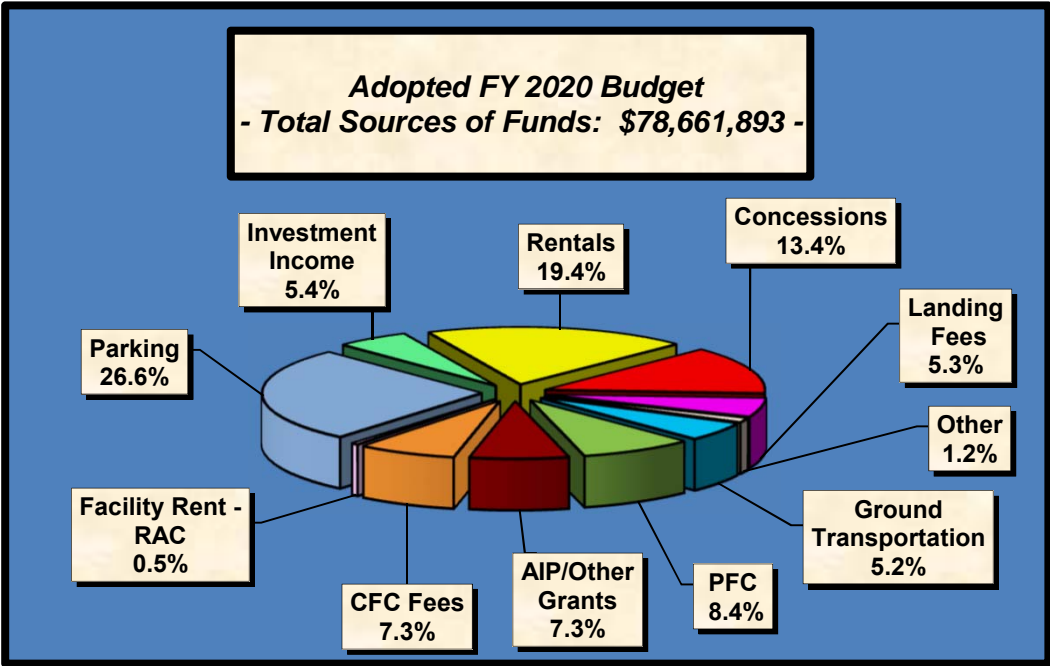
Category	Adopted FY 2020 Budget
Building Improvements	\$ 500,000
IT / Communications / Security	275,000
Equipment	1,010,000
Runway / Taxiway / Roadway	10,855,000
Noise Mitigation	500,000
Development	<u>2,985,000</u>
Total Adopted FY 2020 Improvement Budget	<u>\$16,125,000</u>

Eight projects make up 81% of the total adopted \$16,125,000 capital program. These are:

- RPZ Land Acquisition – Hollyona Property: \$ 3,000,000
- Replacement Passenger Terminal (*multi-year*): \$ 2,985,000
- Taxiway A Rehabilitation – (Construction): \$ 2,250,000
- Airfield Lighting System Rehabilitation: \$ 1,600,000
- Taxilane A Rehabilitation: \$ 1,500,000
- Taxiway D7 Connector, Taxiway G and Infield Rehab.: \$ 675,000
- Airside Paving Replacement: \$ 620,000
- Airfield Lighting Vault Replacement (*multi-year*) – (Design): \$ 400,000

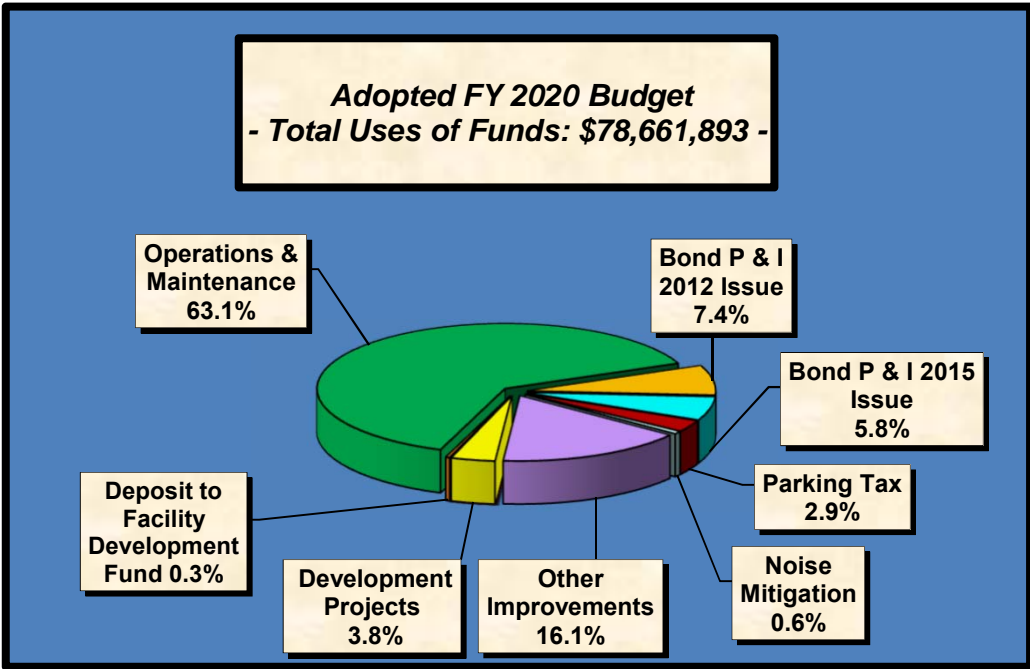
A narrative description of each adopted capital project and anticipated funding source by project is provided in the next tab section (Section III) of this document.





Sources of Funds: Summary

Parking	\$ 20,940,000
Rentals	15,290,000
Concessions	10,550,000
Landing Fees	4,175,000
Investment Income	4,250,000
Ground Transportation	4,100,000
Other Revenues	945,000
Total Operating Revenues	\$ 60,250,000
PFC Revenues / Reserves	6,571,616
AIP / Other Grants	5,728,269
CFC Fees: To 2012 Bond Issue Debt Service	5,725,000
Facility Rent - RAC: To 2012 Bond Issue Debt Service	112,008
Facility Rent - RAC: Payment Loan Principal	275,000
Total Adopted FY 2020 Funding Sources:	<u>\$ 78,661,893</u>



<i>Uses of Funds: Summary</i>	
Bond Principal & Interest (2012 Issue)	\$ 5,837,008
Bond Principal & Interest (2015 Issue)	4,568,250
Operations & Maintenance (Includes Reserve Adj.)	49,613,060
Parking Tax	<u>2,243,575</u>
Sub-Total	\$ 62,261,893
Facility Improvement Program	
Noise Mitigation	\$ 500,000
Other Improvements	12,640,000
Development Projects	<u>2,985,000</u>
Sub-Total	\$ 16,125,000
Facility Development Fund Reimbursement	<u>\$ 275,000</u>
Total Adopted FY 2020 Uses of Funds:	<u><u>\$ 78,661,893</u></u>