



February 1, 2018

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, February 5, 2018, at 10:30 a.m., (or immediately following the Commission meeting), in the Burbank Room of Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, February 5, 2018
10:30 A.M. or Immediately Following
the Conclusion of the
Airport Authority Meeting

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a special meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. October 16, 2017

[See page 1]

4. Items for Discussion

- a. Update: Federal and State Legislative Issues; SCAQMD

No Staff Report attached. Staff will update Committee on the federal and state legislative landscape. Staff will also update Committee on South Coast Air Quality Management District issues.

5. Adjournment

Subject to Approval

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, OCTOBER 16, 2017

A regular meeting of the Burbank-Glendale-Pasadena Airport Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room of the Airport Authority, 2627 Hollywood Way, Burbank, California, at 10:10 a.m., by Chairman Wiggins.

AB 23 Disclosure: The Assistant Board Secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.

ROLL CALL

Present: Commissioners Wiggins and Sinanyan

Absent: Commissioner Madison

Also Present: Staff: Frank Miller, Executive Director; Mark Hardyment, Director, Transportation and Environmental Programs; Sarah Paulson Sheehy, Senior Director, Government and Public Affairs; Lucy Burghdorf, Director of Public Affairs and Communications

Airport Authority Counsel: Terence R. Boga of Richards, Watson and Gershon

1. Approval of Agenda There were no adjustments to the agenda.

2. Public Comment There were no public speakers.

3. Approval of Minutes

a. August 21, 2017 Draft minutes for the August 21, 2017, Legal, Government and Environmental Affairs Committee meeting were presented for approval.

Motion Commissioner Wiggins moved approval of the minutes, seconded by Commissioner Sinanyan.

Motion Approved The minutes were approved (2-0; one absent).

4. Contracts and Leases

**a. Approval of Access Agreement:
Honeywell International, Inc.**

Staff seeks the Committee's recommendation to the Commission for approval of an Access Agreement ("Agreement") with Honeywell International, Inc. ("Honeywell"). The Agreement will allow Honeywell to have limited access to Hollywood Burbank Airport ("Airport") to monitor and maintain three groundwater monitoring wells.

Staff reported that it had negotiated an Access Agreement with Honeywell for limited access to the Airports airfield to monitor and maintain three groundwater monitoring wells. In exchange, the Authority will receive from Honeywell an annual \$5,000 access fee, as well as an indemnity defense commitment. The Authority will also receive Honeywell's commitment to close the wells once they are no longer needed and to provide documentation of proper closure. The Agreement provides a termination clause for convenience on 30 days' notice.

Motion

Commissioner Sinanyan moved approval of Staff's recommendation, Commissioner Wiggins seconded the motion.

Motion Approved

The motion was approved (2-0; one absent).

5. Items for Information

**a. Mobile Source Emission
Reduction Effect at Airports**

Staff updated the Committee regarding recent amendments to a mobile source emissions reduction measure ("MOB-04") for commercial airports approved in the 2016 Air Quality Management Plan ("AQMP") from South Coast Air Quality Management District ("SCAQMD").

Staff reported that the SCAQMD is required to produce an AQMP every four years. Once a plan is approved, it becomes new area baseline for future emissions reduction. The 2016 AQMP included a MOB-04, to review emission reduction opportunities at commercial airports. The measure seeks to quantify actions and identify additional actions that can lead to additional emission reductions. Quantified emission reductions must be "real, surplus, permanent, and enforceable" to qualify for SIP credit. The measure was vetted, and set for a final vote in

December/ January of 2017 by SCAQMD Board as part of 2016 AQMP.

Following the informational report, Staff answered various questions related to the AQMP timeline and preempted Airport opportunities by FAA regulations.

6. Adjournment

There being no further business, the meeting was adjourned at 10:43 a.m.