



April 28, 2015

CALL AND NOTICE OF A SPECIAL MEETING  
OF THE FINANCE AND ADMINISTRATION COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Finance and Administration Committee will be held Wednesday, April 29, 2015, at 9:00 a.m. in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

*Sue Loyd MD*

Sue Loyd, Board Secretary

Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING  
OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
Burbank Room  
Wednesday, April 29, 2015  
9:00 A.M.

*NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

A G E N D A

1. Approval of Agenda
2. Public Comment
3. Items for Discussion
  - a. Proposed FY 2016 TBI Staffing Costs

***No staff report is attached. Staff will review with the Committee the proposed FY 2016 TBI staffing costs and program.***
  - b. Internal Controls Review

***No staff report is attached. Staff will begin to review with the Committee the internal control structure at the Airport. This is the first in a series of planned workshops.***
4. Closed Session
  - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(California Government Code Section 54957(b))
    - 1) Title: Executive Director
    - 2) Title: Senior Deputy Executive Director
5. Adjournment