



APRIL 4, 2014

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, April 7, 2014 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE
Airport Skyroom
Monday, April 7, 2014
10:30 A.M. or Immediately Following the
Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. March 17, 2014 **[See page 1]**
3. Contracts and Leases
 - a. Consent to Assignment (By Acquisition) of Non-Exclusive On-Airport Rental Car Lease and Concession Agreement – Avis Rent A Car System, LLC and Payless Car Rental, Inc.
 - Staff Report Attached **[See page 6]**

Avis Rent a Car System, LLC, executed a Non-Exclusive On-Airport Rental Car Lease and Concession Agreement with the Airport Authority for space in the RITC in April 2012. Since then, Avis has acquired Payless Car Rental, Inc. and now desires,

pursuant to Section 22.6 of the Agreement, the Commission's Consent to Assignment to allow the Payless brand to be located and operated in Avis's Lease Premises under the Agreement. Staff seeks a Committee recommendation to the Commission that it approve the Consent to Assignment.

- b. Consent to Assignment of Ameriflight, Inc. to Pebbles Aviation, LLC

- Staff Report Attached

[See page 11]

Due to ownership changes, Ameriflight, LLC desires to assign its Master Tenant Lease to Pebbles Aviation, LLC. Ameriflight is the largest United States FAA Part 135 air cargo carrier, operating scheduled and contract cargo services to destinations in 38 US states, Canada, Mexico and the Caribbean. This assignment will not impact services and operations provided by Ameriflight at the Bob Hope Airport. The proposed transaction is revenue-neutral to the Authority's operating budget in FY 2014/2015.

4. Items for Information

- a. Minor Lease and Professional Services Purchase Orders Update

No staff report is attached. Staff will present the second quarter FY 2014 Minor Lease Report and Professional Services Purchase Orders Update.

- b. Committee Pending Items

[See page 14]

Future

(1) Other Transactions Agreement – TSA for Use of Space and Cost Reimbursement at Checkpoints and Baggage Screening

(2) FY 2014/2015 Budget Development

5. Closed Session

- a. Conference with Real Property Negotiators (California Government Code Section 54956.8)

Property:	B-6 Property Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Arsual Investments
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC;
The Hertz Corporation; Avis Budget Car Rental LLC;
Budget Rent a Car of Southern California;
DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental
Under Negotiation: Price and Terms of Payment

6. Adjournment