



February 1, 2013

CALL AND NOTICE OF A REGULAR MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, February 4, 2013, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

A handwritten signature in blue ink that reads "Sue Loyd".

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, February 4, 2013
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

▼ ▼ ▼

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. December 3, 2012 **[See page 1]**
(carried over from January 14, 2013, meeting)
 - b. January 14, 2013 **[See page 8]**
3. Contracts and Leases
 - a. Request for Proposal
Fleet Maintenance and Repair Services Agreement
 - Staff Report Attached **[See page 13]**

A staff report is attached. Staff seeks authorization from the Operations and Development Committee to extend the current Fleet Vehicle and Special Equipment Repair/Maintenance Services Agreement with LSF Shuttle on a month-to month basis while Staff explores alternatives to such service agreements at Bob Hope Airport.

4. Items for Discussion

a. Parking Lot D Reconfiguration

No staff report is attached. Staff will discuss with the Committee the proposed phased reconfiguration of Parking Lot D to enable this parking lot to be partially re-opened after the new Replacement Parking Structure is completed and to develop a long-term strategy for reconfiguration of Lot D to maximize revenue and customer convenience.

5. Items for Information

a. December 2012 Passenger and Parking Statistics

No staff report is attached. Staff will discuss the December 2012 passenger and parking revenue statistics with the Committee.

b. Installation of Frequent Flyer Lane
Terminal A Security Checkpoint

No staff report is attached. Staff will brief the Committee on the installation of a Frequent Flyer Lane at the Terminal A Security Checkpoint. During peak hours this lane will be available to qualified Frequent Flyers of Southwest Airlines, jetBlue Airways and US Airways. The establishment of this service is a result of joint effort between the airlines, TSA and Staff. There is no additional cost to the Authority for the operation of this lane.

6. Other Contracts and Leases and Capital Projects

7. Closed Session

a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Ameriflight, LLC
Under Negotiations: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Atlantic Aviation
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: AVJET Corporation
Under Negotiation: Price and Terms of Payment

Property: B-6 Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Alaska Airlines, Delta Airlines, jetBlue Airways,
SkyWest Airlines, Southwest Airlines, United Air Lines,
US Airways
Under Negotiation: Price and Terms of Payment

- b. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order
Permitting Entry on Property (Union Pacific) (Case No. BS131944)

8. Adjournment