



March 13, 2015

CALL AND NOTICE OF A REGULAR MEETING  
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, March 16, 2015, at 8:30 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom  
Monday, March 16, 2015  
8:30 A.M.

*NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

A G E N D A

1. Approval of Agenda
2. Public Comment
3. Contracts and Leases
  - a. Operations and Maintenance Service Agreement with SITA for Common Use Passenger Processing System and Related Equipment

- Staff Report Attached

**[See page 1]**

***Staff seeks an Operations and Development Committee recommendation to the Airport Authority for approval of a proposed interim extension to the CUPPS Operations and Maintenance Service Agreement between the Airport Authority and SITA in the amount of \$52,221 per month, the cost of which is fully reimbursable by the airlines. The term of this agreement is for three months and will provide Staff the time necessary to finalize and fully review a replacement service agreement, along with obtaining airline concurrence and Commission approval for a proposed future four-year service contract.***

***Subject to the recommendation of the Committee, this item has been placed on the Commission's agenda for consideration at its meeting immediately following the Committee's meeting.***

4. Items for Discussion

a. Branding Update

***No staff report is attached. Staff and the Authority's branding consultant will provide an update on progress to date and customer survey results.***

b. Parking Update

***Not staff report is attached. Staff will brief the Committee on the proposed steps to be taken to pursue alternate approaches to maximize parking revenues, enhance service and improve efficiencies.***

5. Other Contracts and Leases and Capital Projects

6. Adjournment