



May 17, 2013

CALL AND NOTICE OF A REGULAR MEETING OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, May 20, 2013 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
FINANCE AND ADMINISTRATION COMMITTEE

Airport Skyroom  
Monday, May 20, 2013  
10:30 A.M. or Immediately Following  
the Conclusion of the  
Regular Airport Authority Meeting

***NOTE TO THE PUBLIC:*** Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

*As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

AGENDA

1. Public Comment
2. Approval of Minutes
  - a. May 6, 2013 **[See page 1]**
3. Items for Discussion
  - a. FY 2013/2014 Budget Development – Capital Program

***No staff report is attached. Staff will continue the review of the draft FY 2013/2014 budget with a presentation of major projects and financial impacts of the Capital Budget. Included in the agenda packet is Capital Improvement Program information including a brief narrative on each proposed project.***

4. Items for Information

- a. Minor Lease Update – 3rd Quarter FY 2013

***No staff report is attached. Staff will present the third quarter FY 2013 Minor Lease Report.***

- b. Report on Purchase Orders and Professional Services – 3rd Quarter FY 2013

***No staff report is attached. Staff will provide an update on Purchase Orders and Professional Services.***

- c. Committee Pending Items

***[See page 5]***

**Current**

- 1) FY 2013/2014 Budget Development – Capital Program***

**Future**

- 1) FY 2013/2014 Budget Development – Continue***

5. Other Contracts and Leases

6. Closed Session

- a. Conference with Real Property Negotiators  
(California Government Code Section 54956.8)

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Seaport Airlines  
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: AVJET Corporation  
Under Negotiation: Price and Terms of Payment

Property: B-6 Property Easements  
Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Alaska Airlines, Delta Airlines, jetBlue Airways,  
Southwest Airlines, United Air Lines, US Airways  
Under Negotiation: Price and Terms of Payment

- b. Conference with Legal Counsel – Existing Litigation  
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order  
Permitting Entry on Property (Union Pacific) (Case No. BS131944)

- 7. Adjournment