



May 3, 2013

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, May 6, 2013 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, May 6, 2013
10:30 A.M. or Immediately Following
the Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Public Comment
2. Approval of Minutes
 - a. April 1, 2013 **[See page 1]**
3. Contracts and Leases
 - a. Los Angeles/Long Beach Urban Areas Security Initiative Fiscal Years 2008 and 2009 Grant Program Closeout
 - Staff Report Attached **[See page 8]**

Staff seeks the recommendation of the Committee to the Authority that it authorize the Authority President to take two actions related to the acceptance of U.S. Department of Homeland Security Urban Areas Security Initiative grants:

- (1) Close out Grant UASI 08 and allow for a reduction in the original amount of the grant allocation of Four Hundred Fifty Thousand Dollars (\$450,000) by the amount of unexpended funds of One Hundred Seventy-five Thousand Nine Hundred Fifteen Dollars (\$175,915), resulting in a revised allocated amount of UASI 09 funds to Two Hundred Seventy-four Thousand Eighty-six Dollars (\$274,086); and**
- (2) Close out Grant UASI 09 to close out this contract and allow for a reduction in the original amount of the grant allocation of Two Hundred Seventy-five Thousand Dollars (\$275,000) by the amount of unexpended funds of Fifteen Thousand Four Hundred Eighty Dollars (\$15,480), resulting in a revised allocated amount for UASI 09 funds to Two Hundred Fifty-nine Thousand Five Hundred Twenty (\$259,520).**

Details are presented in the staff report.

- b. Award of Month-to-Month Purchase Order to Cooper Communications, Inc. for Public Relations Services

- Staff Report Attached

[See page 18]

The current 12-month agreement with Cooper Communications, Inc. ("Cooper") expires May 31, 2013. Marty Cooper, principal of Cooper Communications, has served on the Airport Land Use Working Group ("ALUWG") in its work to implement the extension of the Development Agreement following its passage by the City of Burbank and the Airport Authority, including the development of a common future vision of the Airport by both parties and the diverse constituencies of the Airport. Cooper also provides public relations counsel to Staff on a variety of other fronts, including coordination of activities among Airport Staff, legal team and other consultants, and he interfaces with the Airport Public Relations Department regarding ongoing outreach initiatives.

Staff seeks a month-to-month extension of the terms of the current Cooper engagement, as outlined in the attached staff report and proposal, pending further definition of the joint outreach process between the Authority and the City of Burbank.

4. Disparity Study Report

- Staff Report Attached

[See page 25]

On February 1, 2010, the Authority awarded a professional services agreement to BBC Research & Consulting, a Denver-based economic research firm, for the preparation of a disparity study intended to assist the Authority in developing procurement policies that meet the objectives of the U. S. Department of Transportation's Disadvan-

taged Business Enterprise Program under 49 C.F.R. Part 26. In particular, the purpose of the disparity study is to determine what, if any, disparity exists between the number of qualified Disadvantaged Business Enterprises ready, willing and able to perform contracts for the Authority subject to the requirements of 49 C.F.R. Part 26, and the number of the DBEs actually engaged to perform such contracts for the Authority.

Staff seeks a Committee recommendation to the Commission that BBC's Disparity Study Report be accepted and used to assist the Authority in developing its updated DBE program, which must be submitted to the FAA by September 2013.

5. Revised FAR Part 150, Noise Exposure Map
2017 Forecast Submittal

- Staff Report Attached

[See page 29]

Staff seeks a Committee recommendation to the Authority that it approve and accept the attached revised Noise Exposure Map prepared by Coffman Associates Inc. that incorporates the Federal Aviation Administration's comments and that the Executive Director be authorized to sign and submit the revised document to the FAA for its review and acceptance.

6. Items for Information

- a. AB 359, Airport Rental Facility Charge Audits

[See page 51]

No staff report is attached. Staff will brief the Committee on the status of AB 359. The intent of this bill is to improve and streamline the audit process for collected Customer Facility Charges used for consolidated rental car facilities at airports.

7. Other Legal, Government and Environmental Matters

8. Closed Session

- a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

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| Property: | Bob Hope Airport Leasehold |
| Authority Negotiator: | Executive Director |
| Negotiating Party: | Seaport Airlines |
| Under Negotiation: | Price and Terms of Payment |

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|-----------------------|----------------------------|
| Property: | Bob Hope Airport Leasehold |
| Authority Negotiator: | Executive Director |
| Negotiating Party: | AVJET Corporation |
| Under Negotiation: | Price and Terms of Payment |

Property: B-6 Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Alaska Airlines, Delta Airlines, jetBlue Airways,
Southwest Airlines, United Air Lines, US Airways
Under Negotiation: Price and Terms of Payment

- b. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for
Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

- c. Threat to Public Services or Facilities
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

- d. Public Employee Performance Evaluation
(California Government Code Section 54957(b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

9. Adjournment