



October 18, 2013

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, October 21, 2013 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Airport Skyroom
Monday, October 21, 2013
10:30 A.M. or Immediately Following the
Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. October 7, 2013 **[See page 1]**
3. Contracts and Leases
 - a. Alliance Airport Advertising
Third Amendment to Concession Agreement for
Airport Advertising Program
 - Staff Report Attached **[See page 6]**

Staff seeks the recommendation of the Committee to the Authority for approval of a Third Amendment to the Concession Agreement for Airport Advertising Program awarded to Alliance Airport Advertising. The Third Amendment would extend the Agreement, which expires on July 31, 2014, for a five-year period

with an additional two-year option available at the Authority's discretion. The Third Amendment also would require Alliance to construct new Airport improvements with a value of at least \$250,000 by September 1, 2014.

- b. Williams Pipeline Contractors, Inc.
Second Amendment to Ground Lease

- Staff Report Attached **[See page 10]**

Staff seeks a Committee recommendation to the Commission authorizing Staff to approve a proposed Second Amendment to the Ground Lease with Williams Pipeline Contractors, Inc. to extend its current lease term to March 15, 2015.

4. Items for Information

- a. Committee Pending Items **[See page 14]**

Current

- 1) Third Amendment to Concession Agreement for Advertising**

Future

- 1) RITC Update**
- 2) Other Transactions Agreement – TSA for Use of Space and Cost Reimbursement at Checkpoints and Baggage Screening**
- (3) Year-End FY 2013 Budget Performance Review**

5. Closed Session

- a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property:	A-1 North Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines; Southwest Airlines; United Air Lines; US Airways
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC;
The Hertz Corporation; Avis Budget Car Rental LLC;
Budget Rent a Car of Southern California;
DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental
Under Negotiation: Price and Terms of Payment

b. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for
Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

Name of Case: Fox Rent-A-Car, Inc. v. Burbank-Glendale-Pasadena Airport Authority
(Case No. BC517650)

c. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):
One potential case. Facts and Circumstances: McCarthy Building Companies
Change Order Requests

6. Adjournment