



October 4, 2013

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, October 7, 2013, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, October 7, 2013
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Noting and Filing)
 - 1) Operations and Development Committee
 - (i) September 3, 2013 **[See page 1]**
 - 2) Legal, Government and Environmental Affairs Committee
 - (i) August 5, 2013 **[See page 4]**

- b. Commission Minutes (For Approval)
 - 1) September 16, 2013 ***[See page 10]***

- 5. ITEMS FOR COMMISSION APPROVAL
 - a. Award of Contract, Project Number E13-05
Fiber Optic and Service Equipment Project, Phase 6 ***[See page 25]***
 - b. Award of Contract
Marathon Communications, Inc. ***[See page 28]***

- 6. ITEMS FOR DISCUSSION
 - a. Replacement Terminal and B-6 Opportunity Site Update ***[No Staff Report]***

- 7. ITEMS FOR COMMISSION INFORMATION
 - a. History and Art Realization Program (HARP)
Memorial Brick Program Kickoff ***[No Staff Report]***
 - b. Airline Schedule Analysis ***[See page 40]***
 - c. August 2013 Passenger and Parking Statistics ***[See page 42]***

- 8. CLOSED SESSION
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment
Property:	A-1 North Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines; Southwest Airlines; United Air Lines; US Airways
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC;
The Hertz Corporation; Avis Budget Car Rental LLC;
Budget Rent a Car of Southern California;
DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental
Under Negotiation: Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for
Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

Name of Case: Fox Rent-A-Car, Inc. v. Burbank-Glendale-Pasadena Airport Authority
(Case No. BC517650)

c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):
One potential case. Facts and Circumstances: McCarthy Building Companies
Change Order Requests

d. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

9. ADJOURNMENT

COMMISSION NEWSLETTER

October 7, 2013

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: September 3, 2013, Operations and Development Committee; and August 5, 2013, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – SEPTEMBER 16, 2013 – The draft minutes of this meeting are attached for Commission review and approval.

5. ITEMS FOR COMMISSION APPROVAL

- a. AWARD OF CONTRACT, PROJECT NUMBER E13-05, FIBER OPTIC AND SERVICE EQUIPMENT PROJECT, PHASE 6 – A staff report is included in the agenda packet. At the September 16, 2013, Operations and Development Committee meeting, the Committee voted unanimously (3–0) to recommend to the Commission that it (1) award a contract in the amount of \$200,183 to Select Electric, Inc. for the installation of conduit, pull boxes, fiber optic cable, one camera and related equipment to extend the Airport's fiber optic backbone and (2) authorize Staff to spend the balance of uncommitted funding from a federal UASI grant of \$265,000 for additional conduit and fiber optic cable as well as to cover all related soft costs, including inspection and testing, construction coordination, escort and any additional costs due to unexpected conditions.
- b. AWARD OF CONTRACT, MARATHON COMMUNICATIONS, INC. – A staff report is included in the agenda packet. Staff seeks Authority authorization for the Executive Director to issue a change order to Marathon Communications, Inc. extending the term of its purchase order through January 2014 in the not-to-exceed amount of \$20,000 per month to provide comprehensive outreach services in support of the development of a "project description" for the future vision of the Airport. This extension also includes a provision for \$7,000 in direct expenses such as preparation of handout materials, mileage, photocopy, etc.

6. ITEMS FOR COMMISSION DISCUSSION

- a. REPLACEMENT TERMINAL AND B-6 OPPORTUNITY SITE UPDATE – No staff report is attached. Staff will brief the Commission on the ongoing program to obtain community input and comments on the potential of a replacement terminal and development of the 58-acre B-6 Opportunity Site. Staff will provide an update on information received via public workshops held on September 16, 2013, September 26, 2013, and October 1, 2013.

7. ITEMS FOR COMMISSION INFORMATION

- a. HISTORY AND ART REALIZATION PROGRAM (HARP), MEMORIAL BRICK PROGRAM KICKOFF – No staff report is attached. In September the Authority authorized Staff to enter into a Memorial Brick Manufacturing Services agreement with Fund Raisers, Ltd. Staff will update the Commission on the October program kickoff.
- b. AIRLINE SCHEDULE ANALYSIS – Included in the agenda packet for noting and filing is a schedule analysis from US Airways reflecting a seasonal schedule adjustment in service. Effective October 3, 2013, US Airways will be adding two round-trip flights per week to Phoenix during the evening hours. After incorporating these changes, the noise impact area is projected to increase by 0.07 acres.
- c. AUGUST 2013 PASSENGER AND PARKING STATISTICS – The passenger count in August of 336,361 decreased 7.3% from 362,763 in August 2012. Airline seats declined 5.1%, from 518,534 last year to 492,072 this year. The number of airline operations in August declined 5.4% to 4,313 this year versus 4,559 in 2012, and they are down 6% for the first eight months of the year. Cargo activity declined 1.9% for the month and year-to-date is running 0.7% ahead of 2012 with a total of 69 million pounds. A complete report is contained in the agenda packet.

[Regarding non-agenda items]

INFORMATION ITEMS

September 2013 Correspondence from Dan Feger to Metro, Caltrans and the LOSSAN Rail Corridor Agency