



January 22, 2025

## BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

### PROPOSED PASSENGER FACILITY CHARGE APPLICATION NO. 25-22-C-00-BUR TO THE FAA TO IMPOSE AND USE A PFC AT BOB HOPE AIRPORT (HOLLYWOOD-BURBANK AIRPORT)

#### NOTICE OF OPPORTUNITY FOR PUBLIC COMMENT

The Burbank-Glendale-Pasadena Airport Authority (the Authority) has determined the need to submit to the Federal Aviation Administration (FAA) a Passenger Facility Charge (PFC) Application to impose at Bob Hope Airport (BUR or the Airport) and to concurrently use PFC revenue at the Airport. The Authority has issued this public notice as part of the PFC application process as per Title 14 Code of Regulation (CFR) Part 158.24 *Notice and Opportunity for Public Comment*.

**Comment Period:** The Authority will accept public comments on the proposed PFC Application No. 25-22-C-00-BUR (PFC 25-22) up to thirty (30) days after the date of posting this public notice. As such, comments must be received on or before Monday, February 24, 2025.

**Authority Point of Contact:** Comments may be mailed to Ms. Kathy J. David, Deputy Executive Director, Finance and Administration, Burbank-Glendale-Pasadena Airport Authority, 2627 Hollywood Way, Burbank, CA 91505 or e-mailed at [KDavid@bur.org](mailto:KDavid@bur.org).

#### **The following information is provided in accordance with 14 CFR 158.24(b)(1):**

The Authority will seek authority from the FAA to impose/use PFCs with the following characteristics:

**PFC Level:** A four dollar and fifty cent (\$4.50) charge on eligible passengers enplaned at the Airport.

**Charge Effective Date:** April 1, 2029 (which reflects the estimated charge expiration date for pending PFC Application No. 23-21-C-00-BUR).

**Estimated Charge Expiration Date:** October 1, 2030 (or until PFC revenue plus interest thereon equals the allowable cost of the approved projects, as permitted by regulation).

**Estimated Total PFC Impose and Use Revenue:** \$16,324,299

#### **Projects for which the Authority is seeking Impose and Use Authority:**

##### **22.01 RPT - General Conditions, Pre-Construction – Design (FY23 ATP Grant)**

**Project Description:** This project funds for the local share of the Replacement Passenger Terminal (RPT) General Conditions Pre-Construction - Design project at BUR. The General Conditions, Pre-Construction-Design project is a unit of work for the new RPT that was funded by the Airport Terminal Program (ATP) grant No. 3-06-0031-082-2023.

**Project Justification:** The current Airport terminal, which is approximately 232,000 square feet, was originally constructed in 1930. According to FAA *Airport Improvement Program Handbook* (AIP Handbook), the minimum useful life of a facility is 40 years. The current 94-year-old terminal is well beyond its useful life, therefore exceeding the minimum useful life criteria. Due to its age and location the existing terminal is neither in compliance with current California seismic design standards nor FAA airfield design standards.

#### **22.02 RPT - General Conditions, Pre-Construction – Design (FY22-23 AIG Grant)**

**Project Description:** This project funds for the local share of the RPT General Conditions Pre-Construction - Design project at BUR. The General Conditions, Pre-Construction-Design project is a unit of work for the new RPT that was funded by the Airport Infrastructure Grants (AIG) grant No. 3-06-0031-082-2023.

**Project Justification:** The current Airport terminal, which is approximately 232,000 square feet, was originally constructed in 1930. According to FAA AIP Handbook, the minimum useful life of a facility is 40-years. The current 94-year-old terminal is well beyond its useful life, therefore exceeding the minimum useful life criteria. Due to its age and location the existing terminal is neither in compliance with current California seismic design standards nor FAA airfield design standards.

#### **22.03 RPT – Terminal Building Foundation Concrete/Steel (FY24 AIG Grant)**

**Project Description:** This project funds for the local share of the RPT Terminal Building foundational concrete, foundational steel, and waterproofing project at BUR. The Terminal Building foundational concrete, foundational steel, and waterproofing project is a unit of work for the new RPT that was funded by AIG grant No. 3-06-0031-084-2024.

**Project Justification:** The current Airport terminal, which is approximately 232,000 square feet, was originally constructed in 1930. According to FAA AIP Handbook, the minimum useful life of a facility is 40 years. The current 94-year-old terminal is well beyond its useful life, therefore exceeding the minimum useful life criteria. Due to its age and location the existing terminal is neither in compliance with current California seismic design standards nor FAA airfield design standards.

#### **22.04 ALP Update/ Master Plan**

**Project Description:** The project will prepare a comprehensive update of the Airport Layout Plan (ALP) to ensure that elements of the RPT that are currently displayed as future conditions are brought into existing conditions status, in conjunction with the opening of the terminal. The project will also include preparation of a Master Plan to identify and guide future airport redevelopment opportunities, including but not limited to the reprogramming of the southeast quadrant and aged facilities in the northwest and southwest quadrants.

**Project Justification:** This project will consist of a Master Plan Study, as well as a comprehensive update to the ALP. The Master Plan Study will serve as a roadmap for future development in this and other airport quadrants, and will be an important planning tool the Airport will use to identify aviation issues and needs, land use requirements and opportunities, transportation issues, development guidelines, environmental stewardship for the project areas, and to provide recommendations and priorities for optimizing investment.

#### **22.05 Airfield Pavement Management Evaluation**

**Project Description:** The project will fund for an Airport Pavement Management Plan (PMP) and pavement evaluation for the Airport. This plan will provide an assessment of pavement conditions based on pavement

condition surveys, pavement history, and aircraft traffic data to assist decision makers in finding strategies for maintaining pavement in a serviceable condition in future years.

**Project Justification:** FAA Grant Assurances require the Airport to implement a pavement management program. A pavement management program provides a systematic approach to determining priorities, schedules, and resource allocation for pavement maintenance and rehabilitation. This program will analyze the existing and predicted pavement conditions and determine alternatives for maintenance and rehabilitation to reduce costs and maximize the life of pavement.

**22.06 PFC Administrative Cost**

**Project Description:** This project provides for the preparation and implementation of an application to “Impose and Use” a PFC at BUR, which will be submitted to the FAA. The consultant will gather the necessary project, financial, and statistical information; prepare the required public notice; prepare the required air carrier consultation notice; ensure that all procedural requirements are met during the air carrier meeting; prepare the application; prepare the response to air carrier comments; provide the completed application in a format ready for execution and submission; and prepare the air carrier notice upon FAA approval

**Project Justification:** Retaining a PFC consultant helps ensure PFC Applications are filed according to the rules and regulation determined by the FAA. Administrative cost is eligible in accordance with 14 CFR Part 158.3, PFC Administrative Support Costs.

**Funding Sources for PFC 25-22**

Pro No.	Project Title	PFC Revenue Requested			Approved AIG/ ATP		Local Funding	Total Project Cost
		PFC Level	Pay-Go	Total PFC	AIG / ATP Funds	Grant No.		
22.01	RPT - General Conditions, Pre-Construction - Design (FY23 ATP Grant)	\$4.50	\$7,500,000	\$7,500,000	\$30,000,000	81-2023	\$0	\$37,500,000
22.02	RPT - General Conditions, Pre-Construction - Design (FY22-23 AIG Grant)	\$4.50	\$3,827,142	\$3,827,142	\$15,890,229	82-2023	\$0	\$19,717,371
22.03	RPT - Terminal Building Foundation, Concrete, Steel (FY24 AIG Grant)	\$4.50	\$1,967,157	\$1,967,157	\$8,167,605	84-2024	\$0	\$10,134,762
22.04	ALP Update/ Master Plan	\$4.50	\$1,500,000	\$1,500,000	\$0		\$0	\$1,500,000
22.05	Airfield Pavement Management Evaluation	\$4.50	\$1,500,000	\$1,500,000	\$0		\$0	\$1,500,000
22.06	PFC Administrative Costs	\$4.50	\$30,000	\$30,000	\$0		\$0	\$30,000
<b>Total</b>			<b>\$16,324,299</b>	<b>\$16,324,299</b>	<b>\$54,057,834</b>		<b>\$0</b>	<b>\$70,382,133</b>