



March 8, 2018

CALL AND NOTICE OF A SPECIAL MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, March 12, 2018, at 9:00 a.m., in the Burbank Room of Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, March 12, 2018
9:00 A.M.

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a special meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. February 20, 2018 **[See page 1]**
4. Contracts and Leases
 - a. Annual Review and Adjustment of Noise Violation Fines
 - Staff report attached **[See page 3]**

Staff seeks a Committee recommendation to the Commission that it authorize Staff to increase the noise fines associated with certain restricted operations as detailed in Rules 8 and 9 in accordance with the annual adjustment of noise violation fines required by Resolution No. 382.

- b. Award of Professional Services Agreement for Maintenance and Search Engine Optimization for Replacement Terminal Website (WWW.BURreplacementterminal.com)

- Staff report attached

[See page 5]

Staff seeks a Legal, Government and Environmental Affairs Committee recommendation to the Commission for approval of an Award of Professional Services Agreement to Counterintuity, LLC for the maintenance and Search Engine Optimization of the replacement terminal website, www.BURreplacementterminal.com, in the amount of \$1,950 per month, \$23,400 per year, totaling \$70,200 for a three-year period. In addition to the initial three-year period, the proposed PSA includes two (2) one-year options to extend, with a 5% escalation fee.

- c. Substation Reimbursement Agreement;
Substation Capacity Assignment Agreement

- Staff report attached

[See page 7]

Staff seeks a Legal, Government and Environmental Affairs Committee recommendation to the Commission for approval of: (i) a Substation Reimbursement Agreement with Burbank Industrial Investors ("BII"); and (ii) a Substation Capacity Assignment Agreement with BII and the City of Burbank.

5. Item for Discussion

- a. Legislative (State) Update

- Legislative Status Report attached

[See page 51]

Staff along with Michael Arnold and Kristi Foy of Arnold & Associates will review the Legislative Status Report and update the Committee on proposed legislation and ongoing activities of the current legislative Session.