



August 17, 2017

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT, AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government, and Environmental Affairs Committee will be held Monday, August 21, 2017, at 10:30 a.m., (or immediately following the Commission meeting), in the Burbank Room of Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, August 21, 2017
10:30 A.M. or Immediately Following
the Conclusion of the
Airport Authority Meeting

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a special meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes

a. June 5, 2017

[See page 1]

4. Items for Information

a. State Legislative Update

No Staff Report attached. Staff will update the committee on AB 1286 regarding Customer Facility Charges and AB 1069 regarding taxi cab regulation. Also, staff will update committee on the remaining legislative calendar.

5. Adjournment

Subject to Approval

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, JUNE 5, 2017

A regular meeting of the Burbank-Glendale-Pasadena Airport Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room of the Airport Authority, 2627 Hollywood Way, Burbank, California, at 10:08 a.m., by Chairman Wiggins.

AB 23 Disclosure: The Assistant Board Secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.

ROLL CALL

Present: Commissioners Wiggins, Quintero and Madison

Absent: None

Also Present: Staff: Frank Miller, Executive Director; John Hatanaka, Senior Deputy Executive Director; Mark Hardyment, Director, Transportation and Environmental Programs; Lucy Burghdorf, Director of Public Affairs and Commissions; Sarah Paulson Sheehy, Senior Director, Government and Public Affairs

Airport Authority Counsel: Terence R. Boga of Richards, Watson and Gershon

1. Approval of Agenda There were no adjustments to the agenda.

2. Public Comment There were no public speakers.

3. Approval of Minutes

a. March 20, 2017 Commissioner Quintero abstained from commenting on the minutes as he did not attend the March 20, 2017, meeting. Commissioner Madison moved approval of the minutes and, there being no objection, the minutes were approved (2-0, one abstention).

b. May 15, 2017

Commissioner Madison abstained from commenting on the minutes as he did not attend the May 15, 2017, meeting. Commissioner Quintero moved approval of the minutes and, there being no objection, the minutes were approved (2-0; one abstention).

4. Contracts and Leases

a. Award of Professional Services Agreement to Arnold & Associates for Legislative Representation Services Contract.

Arnold & Associates ("Arnold") has provided legislation representation services in Sacramento for the Airport Authority since 2002. The two principals at Arnold are Michael Arnold and Kristian Foy, who bring 65 years of combined experience to their practice of representing local governments in Sacramento.

Staff reported that Arnold's most recent agreement expires on June 30, 2017. Staff has negotiated with Arnold a proposed new professional services agreement covering current services for a three-year term at the existing compensation rate (\$8,000 per month flat fee plus expenses) for the duration of the new contract with a fifteen day termination. The new agreement would be effective July 1, 2017, and would run through June 30, 2020.

Arnold routinely helps identify proposed bills of interest to the Authority at the start of the legislative year and tracks proposed legislation throughout the process and periodically briefs the Legal, Government and Environmental Affairs Committee. Arnold actively assist Staff in its communications with members of state government.

Staff recommended that the Committee recommend to the Commission that it approve a new three-year professional services agreement, effective July 1, 2017, with Michael J. Arnold & Associates to render legislative representation services at the rate of \$8,000 per month plus expenses.

Following the presentation the Committee agreed unanimously (3-0) to approve Staff's recommendation.

5. Adjournment

There being no further business, the meeting was adjourned at 10:14 a.m.