

**TBI Airport Management, Inc.
Burbank Bob Hope Airport**

Job Description

Utility Worker I

Description:

Under general supervision, to perform various basic level laborer/facilities maintenance duties including refuse collection, general cleaning, physical labor, weed abatement, basic facility maintenance, and assist senior Utility Workers and Technicians. This is an entry level position requiring basic skills.

Essential Job Functions:

Typical Tasks

- Reports and responds to emergency calls for maintenance related assistance
- Assist with cleaning and refuse disposal
- Assist with the assembly and relocation of furniture or equipment
- Assists skilled maintenance workers with projects (e.g. transporting and/or securing materials, completing specific tasks, etc.) for the purpose of completing projects in a safe, efficient manner
- Minor restroom repairs (e.g. shutting off water, covering toilets and urinals for repair preparations)
- Repair and replace terminal seating when needed
- Mount signs onto assigned fences
- Install cables and bracing rods to damaged trees to reduce structural failure
- Perform supply runs for senior utility workers
- Paints bollards when necessary and remove graffiti
- Clear storm drains from debris and fills sand bags when necessary
- Maintain assigned vehicle, tools, and equipment
- Maintains inventory and submits written request for supplies; test and evaluates new supplies and equipment
- Works in a safe manner and recognizes unsafe situations; takes appropriate action to ensure safety of themselves and others in work area
- Perform other job-related duties as assigned

Minimum Qualifications

Employment Standards:

- Obtain and maintain security clearance as required by the Airport Security Plan and TSA regulations
- Possession or ability to obtain before appointment a valid California Driver License, Class C or higher

Supplemental Information

Knowledge of:

- Basic facilities maintenance skills related to, flooring, pavement, carpentry, roofing, painting, fencing, ceilings, plumbing, electrical, landscaping, and furniture.

Ability to:

- Operate a motor vehicle in and around aircraft and ground support equipment
- Erect ladders or scissor lifts and ensure the safety of those working around or on such equipment
- Read and comprehend job diagrams, sketches, or written instructions
- Work with hand and power tools characteristic of the trade
- Learn and perform minor facilities maintenance repairs
- Operate forklift, portable light towers, illuminated directional signs, portable generators and pressure washing equipment
- Lift, push, pull, move or carry over 50 pounds, climb ladders
- Use best practices for operating ladders and other apparatus

NOTE:

A review of this description has excluded the marginal functions of the position. All typical tasks and requirements are essential job functions.

Employees will be required to perform other job-related duties assigned by their supervisor.

To Apply: Please forward your resume to employment@bur.org