

For Airport Use Only: Access Groups	
1)	
2)	
3)	
4)	
5)	
6)	
Remarks:	

Airport Badging Request

The following list serves as designation of Authorized Signatories for (Sponsoring Tenant) PRIMARY Sample Signature: Name: Title: Direct Line: Email: Alternate Sample Signature: Title: _____ Email: Direct Line: Alternate Sample Signature: Title: _____ Name: Email: Direct Line: Alternate Sample Signature: Title: _____ Email: Direct Line: Authorized Signers will be signing each employee's badge (Sponsoring Tenant) application as well as advising them of their security related responsibilities and providing any security updates on a need-to-know basis. When an employee is terminated, the above mentioned Authorized Signers will notify Badging Office immediately and to ensure that the Airport-issued badge is returned. **Authorizing Name** Signature Date

Rev: December 2013