



February 19, 2016

CALL AND NOTICE OF A SPECIAL MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, February 22, 2016, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Special Meeting of Monday, February 22, 2016
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Reports (For Noting and Filing)
 - 1) Finance and Administration Committee
 - (i) January 19, 2016

[See page 1]

- 2) Legal, Government and Environmental Affairs Committee
 - (i) January 19, 2016 **[See page 4]**
 - b. Commission Minutes (For Approval)
 - 1) February 1, 2016 **[See page 6]**
 - 2) February 12, 2016 **[See page 16]**
 - c. Treasurer's Reports
 - 1) November 2015 **[See page 18]**
 - 2) October 2015 **[See page 39]**
 - d. Sunrise Ford Short Term Parking Amendment **[See page 60]**
6. ITEMS FOR COMMISSION DISCUSSION
- a. Update: Transportation Network Company (TNC) Operation **[No Staff Report]**
7. CLOSED SESSION
- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property:	B-6 Adjacent Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank adjacent to the Bob Hope Airport and roughly bounded by Hollywood Way, parts of Cohasset Street (Los Angeles), and Winona Avenue)
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment for the Sale, Exchange or Lease of Easements and Use Restrictions

Property:	B-6 Trust Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank and roughly bounded by B-6 Adjacent Property, San Fernando Road, Hollywood Way, and Winona Avenue)
Authority Negotiator:	Matt Hargrove (CBRE, Inc.)
Negotiating Party:	Overton Moore Properties
Under Negotiation:	Price and Terms of Payment
 - b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):
Two potential cases. Facts and Circumstances: FAA Runway Safety Area Determinations

- c. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

- d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

- 1) Title: Executive Director

- 2) Title: Senior Executive Director

- e. CONFERENCE WITH LABOR NEGOTIATORS
(California Government Code Section 54957.6)

- 1) Authority Representative: President Frank Quintero
Unrepresented Employee: Executive Director

- 2) Authority Representative: Executive Director
Unrepresented Employee: Chief of Police/Director of Public Safety

8. ADJOURNMENT

COMMISSION NEWSLETTER

February 22, 2016

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information purposes: January 19, 2016, Finance and Administration Committee; and January 19, 2016, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES, FEBRUARY 1, 2016, AND FEBRUARY 12, 2016 – The draft minutes of these meetings are attached for Commission review and approval.
- c. TREASURER'S REPORTS – NOVEMBER 2015 AND OCTOBER 2015 – Treasurer's Reports for November 2015 and October 2015 are contained in the agenda packet. At the February 1, 2016, Finance and Administration Committee meeting, the Committee voted unanimously (3–0) to recommend that the Commission note and file the reports.
- d. SUNRISE FORD SHORT TERM PARKING AMENDMENT – A staff report is included in the agenda packet. At the February 1, 2016, Finance and Administration Committee meeting, the Committee voted unanimously (3–0) to recommend to the Commission that it approve a proposed amendment to the Authority's Short Term Parking Space Reservation Agreement with Sunrise Ford, for an additional 285 spaces in Lot D, located off Avon Street and north of the Regional Intermodal Transportation Center, and authorize the Executive Director to execute the same. Currently, Sunrise Ford reserves 287 parking spaces in Lot D and, due to operational needs, the tenant has requested to reserve an additional 285 parking spaces, bringing the total number of spaces under this Agreement to 572 parking spaces reserved for the parking of motor vehicles on a daily basis.

6. ITEMS FOR COMMISSION DISCUSSION

- a. UPDATE: TRANSPORTATION NETWORK COMPANY (TNC) OPERATION – No staff report is attached. Staff will update the Commission on the status of the execution of the Interim Airport Access and Facilities Use Agreement with the TNCs. To date, two TNC operators have executed the agreement. Staff will advise the Commission of concerns raised by another TNC operator.

[Regarding non-agenda items]

TRAVEL EXPENSE REPORTS SUMMARY

For Period July 1, 2015, through December 31, 2015

NEWS RELEASES

February 5, 2016, SeaPort Airlines, Inc., Filing Voluntary Petition for Chapter 11 Reorganization

February 18, 2016, Southwest Airlines, Southwest Adding More Nonstop Service for Southern California Customers