



January 11, 2013

CALL AND NOTICE OF A SPECIAL MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Monday, January 14, 2013, at 8:30 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, January 14, 2013
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. December 3, 2012 **[See page 1]**
3. Contracts and Leases
 - a. Acquisition of Portable Emergency Runway Lighting System and Discussion of Airfield Lighting Outage
 - Staff Report Attached **[See page 8]**

Staff will brief the Authority on the status of the Airport runway lighting system. Staff recommends that the Operations and Development Committee recommend to the Authority the approval to acquire a Portable Emergency Runway Lighting System (manufactured by Metalite Aviation Lighting, based in the United Kingdom) from J.G.W. International Ltd. in the amount of \$82,610 plus shipping and sales tax and to authorize the Executive Director to execute a purchase order for such acquisition.

Due to the lead time required to manufacture and deliver this system, this item has also been placed on the Authority's agenda for its January 14, 2013, special meeting immediately following the Committee's meeting, subject to the recommendation of the Committee.

- b. Bid Results, Project Number E12-13
Fiber Optic and Service Equipment Project, Phase 5

- Staff Report Attached

[See page 10]

Staff seeks an Operations and Development Committee recommendation to the Authority for the Authority's concurrence with the Executive Director's award and execution of a Construction Agreement with JEC, Inc. for the construction of the Fiber Optic and Service Equipment Project, Phase 5, in the amount of \$189,756.77. Staff also seeks authorization to spend an estimated amount of \$42,000 for the design, construction coordination, escort and Force Account Labor with an approximate 10% construction contingency in the amount of \$18,000 for this Project. The balance of approximately \$50,000 in uncommitted funds under this \$300,000 United States Department of Homeland Security 2010 Urban Area Security Initiative grant is anticipated to be transferred to a future UASI grant through the City of Los Angeles for additional conduit and cameras and related soft costs, inspection and testing.

Subject to the Operations and Development Committee's review and recommendation, this item has been placed on the Authority's agenda for its January 14, 2013, special meeting immediately following the Committee's meeting.

4. Items for Discussion

- a. Federal Aviation Administration (FAA)
Part 139 Inspection Certification Results

No staff report is attached. Airport staff will brief the Committee on the results of the FAA Part 139 Airport Certification Inspection which occurred over December 3–4, 2012, and the FAA's findings regarding the palm trees located in the parking lot at the easterly end of Terminal A.

5. Items for Information

- a. October and November 2012 Passenger and Parking Statistics

No staff report is attached. Staff will discuss the October and November 2012 passenger and parking revenue statistics with the Committee.

6. Other Contracts and Leases and Capital Projects

7. Closed Session

a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Ameriflight, LLC
Under Negotiations: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Atlantic Aviation
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: AVJET Corporation
Under Negotiation: Price and Terms of Payment

Property: B-6 Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Alaska Airlines, Delta Airlines, jetBlue Airways,
SkyWest Airlines, Southwest Airlines, United Air Lines,
US Airways
Under Negotiation: Price and Terms of Payment

b. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order
Permitting Entry on Property (Union Pacific) (Case No. BS131944)

8. Adjournment