



October 18, 2013

CALL AND NOTICE OF A REGULAR MEETING  
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, October 21, 2013, at 8:30 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

A handwritten signature in blue ink that reads "Sue Loyd".

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

.REGULAR MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom  
Monday, October 21, 2013  
8:30 A.M.

***NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.***

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

AGENDA

1. Public Comment
2. Approval of Minutes
  - a. October 7, 2013 **[See page 1]**
3. Contracts and Leases
  - a. Award of Contract, Project Number E13-11  
Hangar 6 Structural Bracing
    - Staff Report Attached **[See page 3]**

***Staff seeks a Committee recommendation to the Authority to award a construction Agreement in the amount of \$81,000 to Ventura Construction, Inc., and authorize the President of the Authority to execute same for the installation and replacement of missing structural bracing elements in Hangar 6, consisting of tension rods and appurtenant structural components. Staff also seeks authorization for an approximate 10% contingency in the amount of \$8,000 to permit Staff to authorize any necessary changes in the scope of the project.***

- b. Second One-Year Extension Option to Landscape Care and Maintenance Agreement with Stay Green, Inc.

- Staff Report Attached

[See page 6]

**Staff seeks the recommendation of the Committee to the Authority to authorize the Executive Director to execute a purchase order for the second and final option to extend the Landscape Care and Maintenance Agreement between Stay Green, Inc. and the Authority.**

4. Items for Discussion

- a. DBE Program Update

**No staff report is attached. The Federal Aviation Administration requires airports which receive Airport Improvement Program (AIP) funds to maintain a Disadvantaged Business Enterprise Program (DBE) under the guidelines set forth under 14 CFR Part 26. Staff will update the Committee on the Authority's current program and the implementation of DBE goals for the program based on the results of the Disparity Study accepted by the Authority.**

- b. Standard Parking Update

**No staff report is attached. Standard Parking assumed operations of the Authority's parking facilities and shuttle buses in February 2012. Over the past 19 months of service, Standard Parking has implemented measures to improve service levels while reducing expenses. A presentation on these results and proposals to further enhance parking revenues will be presented to the Committee for its consideration.**

5. Other Contracts and Leases and Capital Projects

6. Closed Session

- a. Conference with Real Property Negotiators (California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property:	A-1 North Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines;  
Southwest Airlines; United Air Lines; US Airways  
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC; The Hertz Corporation; Avis Budget Car Rental LLC; Budget Rent a Car of Southern California; DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental  
Under Negotiation: Price and Terms of Payment

b. Conference with Legal Counsel – Existing Litigation  
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

Name of Case: Fox Rent-A-Car, Inc. v. Burbank-Glendale-Pasadena Airport Authority (Case No. BC517650)

c. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):  
One potential case. Facts and Circumstances: McCarthy Building Companies  
Change Order Requests

7. Adjournment