



February 28, 2014

CALL AND NOTICE OF A REGULAR MEETING OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, March 3, 2014 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
Airport Skyroom  
Monday, March 3, 2014  
10:30 A.M. or Immediately Following the  
Conclusion of the  
Regular Airport Authority Meeting

***NOTE TO THE PUBLIC:*** Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

*As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.*

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

A G E N D A

1. Public Comment
2. Approval of Minutes
  - a. February 18, 2014 **[See page 1]**
3. Contracts and Leases
  - a. Consent to Assignment of Timco Line Care, LLC  
Month-to-Month Space Lease to  
Triad International Maintenance Corporation
    - Staff Report Attached **[See page 4]**

***As part of a corporate realignment of its parent company, Timco Aviation Service, TIMCO LINE CARE, LLC desires to assign its Month-to-Month Space Lease Agreement to Triad International Maintenance Corporation. Timco Line Care, LLC, a provider of aircraft and ground service equipment maintenance to the airlines at Bob Hope Airport, is a wholly-owned subsidiary of***

**Triad and will be transferring all of its assets and contracts to Triad, which will allow Triad to operate under a single FAA Repair Station Certificate. This realignment will not impact services to the airlines at the Airport. Accordingly, Staff seeks the Committee's recommendation to the Authority for the Consent of Assignment of the Month-to-Month Space Lease from Timco to Triad.**

4. Items for Discussion

- a. Proposed FY 2014/2015 ("FY 2015")  
Budget Development Calendar

**No staff report is attached. Staff will discuss with the Committee the proposed budget schedule for development of the FY 2015 budget.**

5. Items for Information

- a. Committee Pending Items

**[See page 45]**

**Current**

**(1) Proposed FY 2015 Budget Development Calendar**

**Future**

**(1) Other Transactions Agreement – TSA for Use of Space and Cost Reimbursement at Checkpoints and Baggage Screening**

**(2) FY 2014 Mid-Year Budget Performance Review  
(continued)**

6. Closed Session

- a. Conference with Real Property Negotiators  
(California Government Code Section 54956.8)

Property: B-6 Property Easements  
Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: A-1 North Property Easements  
Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: 2736–2760 Hollywood Way  
Authority Negotiator: Executive Director  
Negotiating Party: Successor Agency, City of Burbank  
Under Negotiation: Price and Terms of Payment

Property:	3003 Hollywood Way (Unsolicited Offer)
Authority Negotiator:	Executive Director
Negotiating Party:	General Electric
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines; Southwest Airlines; United Air Lines; US Airways
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	Enterprise Rent-a-Car Company of Los Angeles, LLC; The Hertz Corporation; Avis Budget Car Rental LLC; Budget Rent a Car of Southern California; DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	Avjet
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	United Parcel Service
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	Yucaipa Companies
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	Sierra Land
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Party:	J. G. Boswell Company
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Lockheed
Under Negotiation:	Price and Terms of Payment

- b. Conference with Legal Counsel – Existing Litigation  
(California Government Code Section 54956.9(d)(1))

Name of Case: Fox Rent-A-Car, Inc. v. Burbank-Glendale-Pasadena Airport Authority  
(Case No. BC517650)

- c. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):  
One potential case. Facts and Circumstances: McCarthy Building Companies  
Change Order Requests

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):  
Facts and Circumstances: Honeywell Claim

Initiation of Litigation (California Government Code Section 54956.9(d)(4)): Two  
potential cases.

7. Adjournment