



May 2, 2014

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, May 5, 2014, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, May 5, 2014
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Noting and Filing)
 - 1) Operations and Development Committee
 - (i) April 7, 2014
 - 2) Finance and Administration Committee
 - (i) April 7, 2014

[See page 1]

[See page 8]

- 3) Legal, Government and Environmental Affairs Committee
 - (i) April 7, 2014 **[See page 12]**
 - b. Commission Minutes (For Approval)
 - 1) April 21, 2014 **[See page 14]**
 - c. GSW Real Estate Holdings, LLC
Warehouse Lease for
Residential Acoustical Treatment Program **[See page 31]**
- 5. ITEMS FOR COMMISSION APPROVAL
 - a. Approval of Limited License Agreement with
Lockheed Martin Corporation for
Environmental Soil Sampling **[See page 34]**
- 6. ITEMS FOR COMMISSION DISCUSSION
 - a. Airport Visioning Process **[No Staff Report]**
- 7. ITEMS FOR COMMISSION INFORMATION
 - a. Airline Schedule Analysis **[See page 43]**
 - b. March 2014 Passenger/Cargo Statistics and
Parking Information **[See page 45]**
- 8. CLOSED SESSION
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment
Property:	A-1 North Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment
 - b. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government code Section 54957(a))
 - Consultation with Director of Public Safety

c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director
- 3) Title: Director of Public Safety

9. ADJOURNMENT

COMMISSION NEWSLETTER

May 5, 2014

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information purposes: April 7, 2014, Operations and Development Committee; April 7, 2014, Finance and Administration Committee; and April 7, 2014, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – APRIL 21, 2014 – The draft minutes of this meeting are attached for Commission review and approval.
- c. GSW REAL ESTATE HOLDINGS, LLC, WAREHOUSE LEASE FOR RESIDENTIAL ACOUSTICAL TREATMENT PROGRAM – A staff report is included in the agenda packet. At the April 21, 2014, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted unanimously (3–0) to recommend to the Commission to extend the lease for the warehouse building which supports the Residential Acoustical Treatment Program with GSW Real Estate Holdings, LLC for an additional year at a rate of \$8,604.36 per month, beginning June 1, 2014, and expiring May 31, 2015. The lease will be funded by the Airport Improvement Program and the Passenger Facility Charge program.

5. ITEMS FOR COMMISSION APPROVAL

- a. APPROVAL OF LIMITED LICENSE AGREEMENT WITH LOCKHEED MARTIN CORPORATION FOR ENVIRONMENTAL SOIL SAMPLING – A staff report is included in the agenda packet. Staff seeks authorization from the Commission to enter and have the Executive Director execute an Agreement with Lockheed Martin Corporation that would allow Lockheed a limited entry onto Authority property to conduct environmental (soil sampling) tests that Lockheed has been requested to conduct by the Los Angeles Regional Water Quality Control Board.

6. ITEMS FOR COMMISSION DISCUSSION

- a. AIRPORT VISIONING PROCESS – No staff report is attached. Staff will update the Commission on the Airport visioning process.

7. ITEMS FOR COMMISSION INFORMATION

- a. AIRLINE SCHEDULE ANALYSIS – Included in the agenda packet for noting and filing is a schedule analysis from US Airways reflecting service and fleet mix changes. After incorporating these adjustments the noise impact area is projected to have a decrease of 0.01 acres.

- b. MARCH 2014 PASSENGER/CARGO STATISTICS AND PARKING INFORMATION
– There were 320,787 passengers in March of this year, down 3.9% from 333,647 in 2013. The number of airline seats offered in March declined from 481,054 to 448,984, a decrease of 6.7% from last year. The year-to-date total of 901,596 passengers is down 0.9%. Cargo for the month of March declined 1.8% for the month. Year-to-date cargo volume of 24,994,028 lbs. is down by 0.8% from the first quarter of 2013.