



July 31, 2015

CALL AND NOTICE OF A REGULAR MEETING  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, August 3, 2015, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

A handwritten signature in blue ink that reads "Sue Loyd".

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
Regular Meeting of Monday, August 3, 2015  
9:00 A.M.

***NOTE TO THE PUBLIC:*** Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. ITEMS FOR COMMISSION APPROVAL
  - a. Project Number E12-18  
Runway 8-26 and Runway 15-33 Shoulder Rehabilitation  
Increase of Approved Contingency **[See page 1]**
  - b. 9/80 Alternative Work Schedule **[See page 3]**
  - c. Terminal Space Lease, Newzoom, Inc. **[See page 5]**

6. ITEMS FOR COMMISSION DISCUSSION

- a. Summer Camp Airport Tour

**[No Staff Report]**

7. ITEMS FOR COMMISSION INFORMATION

- a. Airline Schedule Analysis

**[See page 7]**

- b. June 2015 Passenger/Cargo Statistics and  
Parking Information

**[See page 12]**

8. CLOSED SESSION

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(California Government Code Section 54956.8)

Property: B-6 Adjacent Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank adjacent to the Bob Hope Airport and roughly bounded by Hollywood Way, parts of Cohasset Street (Los Angeles), and Winona Avenue)

Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: B-6 Trust Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank and roughly bounded by B-6 Adjacent Property, San Fernando Road, Hollywood Way, and Winona Avenue)

Negotiating Party: Los Angeles County Metropolitan Transportation Authority  
Authority Negotiator: Executive Director  
Under Negotiation: Price and Terms of Payment

Property: Hollyona Property (2712 and 2760 N. Hollywood Way, Burbank)

Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(California Government Code Section 54956.9(d)(1))

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Arsual Investments  
(Case No. 15P03074)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Affordable Storage,  
LLC (Case No. 15P03076)

- c. THREAT TO PUBLIC SERVICES OR FACILITIES  
(California Government Code Section 54957(a))

Consultation with Director, Public Safety

d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

e. CONFERENCE WITH LABOR NEGOTIATIONS  
(California Government Code Section 54957.6)

Authority Representative: Assistant General Counsel Terence Boga

Unrepresented Employees: Executive Director and Senior Deputy Executive Director

9. ADJOURNMENT

## COMMISSION NEWSLETTER

August 3, 2015

*[Regarding agenda items]*

### 5. ITEMS FOR COMMISSION APPROVAL

- a. PROJECT NUMBER E12-18, RUNWAY 8-26 AND RUNWAY 15-33 SHOULDER REHABILITATION, INCREASE OF APPROVED CONTINGENCY – A staff report is included in the agenda packet. At the July 13, 2015, meeting of the Operations and Development Committee, the Committee voted 2–0 (one Committee member vacancy) to recommend to the Commission that it increase the approved contingency for the Runway 8-26 and Runway 15-33 Shoulder Rehabilitation Project to fund the cost of drainage swale pavement. The funding for this additional paving would be provided through the use of underruns in grant utilization for the recently-acquired Aircraft Rescue and Fire Fighting (“ARFF”) vehicle and the anticipated underrun on the quantity of in-scope pavement work required under the original contract. Staff seeks authorization to have the contractor for the shoulder project perform additional work, after the initial scope work has been completed, in an amount not to exceed \$500,000 to repave the drainage swales.
- b. 9/80 ALTERNATIVE WORK SCHEDULE – A staff report is included in the agenda packet. At its July 13, 2015, meeting the Operations and Development Committee voted 2–0 (one Committee member vacancy) to recommend to the Airport Authority approval of a 9/80 Alternative Work Schedule pilot program. A 9/80 schedule is a type of alternate work schedule that allows full-time employees to work longer days for part of a set period in exchange for a day off each period. This pilot program would not be offered to Fire, Police and Maintenance Department union employees, who are subject to collective bargaining agreements, and to employees of Airside Operations, who currently are on a 4/10 schedule, another type of alternate work schedule.
- c. TERMINAL SPACE LEASE, NEWZOOM, INC. – A staff report is included in the agenda packet. At its July 13, 2015, meeting the Finance and Administration Committee voted unanimously (3–0) to recommend to the Commission that it enter into a terminal space lease with NewZoom, Inc., dba ZoomSystems, to provide a post-security concession kiosk and authorize the Authority President to execute same. ZoomSystems will provide an unmanned retail store kiosk, Amazon ZoomShop, to be located adjacent to Gate A2, to dispense consumer electronic products, primarily Amazon Kindles and associated accessories. Prices for the products in the kiosk are the same as those on Amazon’s website. Staff has been able to negotiate rent at the greater of \$250 per month or 9% of gross sales, which is on the higher end of what other airports are receiving for rent for this same concession.

### 6. ITEMS FOR COMMISSION DISCUSSION

- a. SUMMER CAMP AIRPORT TOUR – No staff report is attached. On July 9, 2015, the Airport Authority sponsored its ninth Airport tour for Robert Gross Park Summer Camp. Staff will provide a presentation on this outreach event.

## 7. ITEMS FOR COMMISSION INFORMATION

- a. AIRLINE SCHEDULE ANALYSIS – A staff report is included in the agenda packet. Included in the agenda packet for noting and filing are schedule analyses reflecting summer seasonal changes in service and fleet mix and scheduled operating times for three airlines serving Bob Hope Airport. After incorporating these changes the noise impact area is projected to have a cumulative decrease of 0.52 acres.
- b. JUNE 2015 PASSENGER/CARGO STATISTICS AND PARKING INFORMATION – No staff report is attached. The June passenger count of 336,978 was up 2.8% from last year's 327,858, and the total for the first half of the year is up 2.2% at 1,930,712 compared to 1,889,436 in the first half of 2014. Total airline seats in June declined 0.5%, from 458,300 in 2014 to 456,146 in 2015. Air Cargo volume declined 3.6% to nine million pounds in June 2015, and the year-to-date tally of 53.1 million pounds is down 0.7%. Airline aircraft operations dropped 2.2% the first half of the year. A complete report is included in the agenda packet.

*[Regarding non-agenda items]*

### **NEWS RELEASES**

June 16, 2015 – Marketing of 59-Acre “Trust Property” at the Burbank-Glendale-Pasadena Airport Begins

July 13, 2015 – Burbank-Glendale-Pasadena Airport Authority and Burbank City Council to Hold Joint Meeting to Discuss Proposals for a Replacement Terminal

July 15, 2015 – Airport Authority Commission Elects Glendale Commissioner Frank Quintero as President for the Coming Year

July 24, 2015 – Ross S. Selvidge, Ph.D., Appointed to the Burbank-Glendale-Pasadena Airport Authority by the City of Pasadena

### **CORRESPONDENCE**

July 16, 2015, Letter from Southern California Regional Rail Authority (Metrolink) to Executive Director re Acquisition of Nine New Tier 4 Locomotives