

# Job Description

**HOLLYWOOD BURBANK AIRPORT 2627 HOLLYWOOD WAY BURBANK, CALIFORNIA 91505 (818)840-8840**

[www.hollywoodburbankairport.com](http://www.hollywoodburbankairport.com)

Updated: January 23, 2019

**Job Classification:** Firefighter, Non-Exempt

**Reports to:** Fire Captain

**Benefit Information:** Health, Dental, 401K, Life and Supplemental

## **General Description:**

Under supervision of Fire Captain, drives, operates, and maintains ARFF fire apparatus and other firefighting equipment. Performs aircraft, structural, and wildland fire protection work in the areas of prevention, suppression, mitigation, rescue, extrication, response and recovery related to protection of life and property.

## **Essential Job Functions:**

- Connects/disconnects fire hoses to fire protection equipment such as fire hydrants, sprinkler and standpipe systems or fire apparatus.
- Operates and maintains nozzles, power equipment and other Fire Department equipment.
- Operates Airport and Verdugo radio/communication systems.
- Advances and extends hose lines.
- Uses, inspects and maintains self-contained breathing apparatus.
- Administers emergency care to medical emergency victims.
- Assists with fire prevention inspections in conjunction with Burbank Fire.
- Promotes fire prevention on an ongoing basis.
- Conducts inventories of equipment and supplies.
- Maintains station facilities.
- Participates in on-the-job training.
- Maintains a fitness level to safely perform the job functions of Firefighter
- May be asked to voluntarily accept temporary Provisional Captains assignment if qualified.
- Participates in Public Education Programs by making presentations to schools, service clubs or other public gatherings on fire prevention.
- Assumes responsibility for ensuring the duties of this position are performed in a safe, efficient manner.
- Provides excellent customer service to both internal and external customers.
- Responds to aircraft emergencies, provides aircraft rescue and firefighting, and provides emergency medical treatment to injured persons.
- Fulfills ARFF and operations training requirements on a regular basis to meet FAA requirements.
- Awareness of all airport safety and operational areas and equipment including runway and taxiways, airfield lighting, parking aprons, hangars, terminal building, fuel storage areas and perimeter fences, gates, and grounds.
- Performs duties as an aircraft rescue firefighter (ARFF), medical first responder/EMT, and HAZMAT First Responder.
- Performs other duties as assigned.

**Ability to:**

- Assess potentially dangerous situations or people and respond quickly and effectively to take charge during emergencies.
- Assist in conducting research under the supervision of a company officer.
- Deal calmly with angry, disturbed or panicked people and tolerate verbal abuse from public.
- Develop necessary skills from on-the-job training and meet standards of performance for the classification by the end of the probationary period.
- Establish and maintain cohesive working relationships.
- Lift Fire Department equipment in a safe manner.
- Maintain physical activity over long periods of time.
- Read, write and comprehend directions and training materials in English.
- Work in elevated locations and confined spaces not to include confined space rescue.

## **Job Requirements**

**Age:** 21 years old or older

**US Citizen:** Lawfully work in the US

**High School Grad/GED:** Yes

**Valid CALIFORNIA State Driver's License:** Yes

**Ability to Read/Speak English:** Yes

**Vision:** Must meet NFPA Standard 1582 "Medical Requirements for Firefighters"

**Academy Certification:** Yes (see below)

**Prior Experience:** 1 year of continuous experience as a full-time firefighter with a federal, state, county or local agency or 3 years' experience as a volunteer or auxiliary firefighter required. 5+ years' experience as a full-time firefighter preferred.

## **Required Certifications:**

- State of California Emergency Medical Technician (EMT) Certificate and obtain a Los Angeles County Scope of Practice endorsement prior to employment.
- Possession of a California Firefighter 1 and 2 Certificate AND Graduation from an accredited Firefighter 1 Academy (min. of 348 hrs.)
- Haz-Mat First Responder Awareness Certification
- State of California or Nationally Certified Paramedic preferred but not required
- Possession of a valid California Driver's license. Must obtain a Firefighter Restricted Class C endorsement within 6 months of probation.

## **Schooling Prior and Post Hiring:**

- High School diploma or equivalent
- California State Fire Control 5 (ARFF) trained (post hiring)

**Felony/Criminal Activity Disqualifiers:** Candidates must pass a live scan fingerprint and TSA background clearance check

**Drug Use Disqualifiers:** Candidates will be drug screened prior to employment and annually during employment.

**Employment Disqualifiers:** Upon placement on an eligibility list candidates will undergo a background investigation for employment consideration. Each candidate will be treated on a case by case basis.

**How to Apply:** Upload Resume and complete online assessments here:

<https://www.ondemandassessment.com/link/index/JB-89M6D9P4V?u=137146>

**Application Deadline: Friday February 8, 2019**