



**Hollywood  
Burbank  
Airport**

## **NEWS RELEASE**

2627 N Hollywood Way, Burbank, CA 91505  
818.840.8840  
[www.HollywoodBurbankAirport.com](http://www.HollywoodBurbankAirport.com)

CONTACT: LUCY M. BURGHDORF

FOR IMMEDIATE RELEASE

EMAIL: [LBURGHDORF@BUR.ORG](mailto:LBURGHDORF@BUR.ORG)

TELEPHONE: (818) 729-2208

### **AIRPORT AUTHORITY AWARDS CONTRACT FOR DESIGN CHARRETTE WORKSHOP FACILITATOR FOR REPLACEMENT PASSENGER TERMINAL**

BURBANK, Calif., December 11, 2018 — On Monday, December 10, 2018, the Burbank-Glendale-Pasadena Airport Authority Commission awarded a contract to MIG, Inc., in the amount of \$325,490, for public design charrette workshop facilitator services for the Replacement Passenger Terminal. MIG was founded in 1982 and has over a dozen offices in the western United States, including a local office in Pasadena. A multidisciplinary firm with a staff of over 250, MIG specializes in public engagement, inter-agency collaboration, facilitation, communications, planning and design, and has worked extensively with public agencies and policymakers throughout California, including on projects such as the Metro Gold Line Extension/Boyle Heights Transit-Oriented Urban Design Charrettes, the Santa Monica Municipal Airport public visioning process, and the LA Great Streets Planning Initiative. Daniel Iacofano, PhD, who is president, CEO and co-founder of the firm, will serve as Principal-in-Charge and lead facilitator.

The 2016 Development Agreement between the Authority and the City of Burbank, which provides the Authority a vested right to build the replacement terminal, requires the Authority to conduct a public design charrette workshop process consisting of six workshops in the City of Burbank. The charrette process will provide input into the ultimate design of the replacement terminal, particularly regarding aesthetics, amenities and integration into the

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AUTHORITY AWARDS CONTRACT FOR DESIGN CHARRETTE WORKSHOP  
FACILITATOR  
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community. The Authority has chosen to also conduct additional workshops in the Cities of Glendale, Pasadena, and Los Angeles.

The charrette workshops will be interactive, addressing large, medium and small design aspects of the project. The workshop facilitator will guide attendees through the creation of a useful and meaningful deliverable that will inform a designer of the community's desires for the new building.

The Authority selected MIG as its recommended design workshop facilitator through a two-step procurement process. Starting with the issuance of a Request for Qualifications (RFQ) via PlanetBids which solicited Statements of Qualifications from qualified consulting firms specializing in architectural design, public outreach and engineering, the Authority received responses from five firms. An evaluation committee, made up of airport and city staff and members of the community, shortlisted three firms that were most qualified based on the RFQ's selection criteria.

On July 23, 2018, a Request for Proposal was issued via PlanetBids to the three shortlisted firms: MIG, Inc., Dudek and Gruen Associates. The evaluation committee reviewed, scored the submittals and each firm was interviewed to describe their approach to the project, introduce their teams and respond to questions from the evaluation committee. The results of the evaluation process have MIG receiving the highest score and was recommended to the Airport Authority Commission.



*Hollywood Burbank Airport (BUR) is owned and operated by the Burbank-Glendale-Pasadena Airport Authority, a joint powers agency created in 1977 between the Cities of Burbank, Glendale and Pasadena. The airport serves over 4.7 million passengers annually and reaches 15 nonstop destinations in the United States. More information can be found on the airport's website, [www.HollywoodBurbankAirport.com](http://www.HollywoodBurbankAirport.com), and on the airport's [Facebook](#), [Twitter](#), and [Instagram](#) feeds.*