



April 15, 2016

CALL AND NOTICE OF A REGULAR MEETING  
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, April 18, 2016, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom  
Monday, April 18, 2016  
8:30 A.M.

***NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.***

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes

a. April 4, 2016

**[See page 1]**

4. Contracts and Leases

a. Award of Contract, Project Number E15-27  
Clybourn Avenue Blast Fence Project

- Staff Report Attached

**[See page 3]**

***Staff seeks a Committee recommendation to the Commission that it authorize the expenditure of \$118,705 to E.C. Construction for the design-build construction of a blast fence along Clybourn Avenue near Hangars 41 and 45, to protect Clybourn Avenue and the residents across the street from jet blast during taxi operations. In addition, Staff further seeks a Contingency of \$16,295 to cover unforeseen expenses, as well as other soft costs, including testing and inspection.***

5. Items for Discussion

a. Emergency Backup Generator Replacement Project

***No staff report is attached. Staff will update the Committee on the status of this project and several potential delays in its completion.***

6. Items for Information

a. Mission 5 Overview

***No staff report is attached. This is a carry-over item from the April 4, 2016, Committee meeting. Staff will present to the Committee the program Staff has implemented to help bring the Airport community together in obtaining goals and objectives of mutual interest. Mission 5 seeks to obtain five million passengers through Burbank Bob Hope Airport within ten years.***

b. February 2016 Passenger Statistics and Parking Information

***No staff report is attached. Staff will discuss the February 2016 passenger statistics and will brief the Committee regarding parking revenue for February 2016.***

7. Other Contracts and Leases and Capital Projects

8. Adjournment