



April 3, 2015

CALL AND NOTICE OF A REGULAR MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, April 6, 2015, at 8:30 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, April 6, 2015
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Contracts and Leases
 - a. Parking Access and Revenue Control System
Assure 4 Maintenance Service Contract

- Staff Report Attached

[See page 1]

Staff seeks an Operations and Development Committee recommendation to the Commission that it enter into a new five-year Assure 4 Maintenance Service Contract ("Service Contract") with Sentry Control Systems, LLC for maintenance of the Skidata Parking Access and Revenue Control System in the amount of \$1,006,461.36, payable in future budget years. Included in this cost is the replacement of all system computers in year four of the Service Contract.

Subject to the recommendation of the Committee, this item has been placed on the Commission's agenda for consideration at its meeting immediately following the Committee's meeting.

- b. Increase of Approved Contingency Project Number E14-12-14 Other Transaction Agreement Transportation Security Administration ("TSA") Baggage Recapitalization Design

- Staff Report Attached

[See page 14]

Staff seeks an Operations and Development Committee recommendation to the Commission that it approve an increase to the approved contingency for the Baggage Recapitalization design project in the amount of \$15,000 to cover additional design costs caused by the Transportation Security Administration ("TSA") delays and changes in design requirements. This is a pass-through OTA with 100% reimbursement from the TSA. There is no expected impact on the budget.

Subject to the recommendation of the Committee, this item has been placed on the Commission's agenda for consideration at its meeting immediately following the Committee's meeting.

- c. Increase of Approved Contingency Project Number E13-09 Terminal A High Voltage Improvements

- Staff Report Attached

[See page 16]

Staff seeks an Operations and Development Committee recommendation to the Commission that it approve an increase to the approved contingency for the Terminal A High Voltage Improvements project in the amount of \$80,000 to cover additional cost due to unforeseen conditions of the current high voltage system.

Subject to the recommendation of the Committee, this item has been placed on the Commission's agenda for consideration at its meeting immediately following the Committee's meeting.

4. Items for Information

- a. February 2015 Passenger Statistics and Parking Information

No staff report is attached. Staff will discuss the February 2015 passenger statistics and will brief the Committee regarding parking revenue.

5. Other Contracts and Leases and Capital Projects

6. Closed Session

No items

7. Adjournment