



February 14, 2019

CANCELLATION NOTICE OF THE REGULAR MEETING
AND
CALL AND NOTICE OF A SPECIAL MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The Airport Authority administrative offices will be closed on Monday, February 18, 2019, in observance of Presidents' Day. Therefore, the regular meeting of the Legal, Government and Environmental Affairs Committee scheduled for Monday, February 18, 2019, at 9:30 a.m., or immediately following the Commission meeting, in the Burbank Room of Hollywood Burbank Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Legal, Government and Environmental Affairs Committee will be held Tuesday, February 19, 2019, at 9:15 a.m., or immediately following the Commission meeting, in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

**SPECIAL MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE**

**Burbank Room
Tuesday, February 19, 2019
9:15 a.m., or Immediately Following
the Conclusion of the
Airport Authority Meeting**

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.



The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Tuesday, February 19, 2019

1. Approval of Agenda

2. Public Comment

3. Approval of Minutes

a. November 5, 2018

[See page 1]

4. Items for Discussion

a. State Legislative Update

No staff report attached. Kristi Foy of Arnold & Associates will update the Committee on the legislative calendar and status of the bills submitted to date.

5. Adjournment

**MINUTES OF THE SPECIAL MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, NOVEMBER 5, 2018

A special meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 10:40 a.m., by Chairman Wiggins.

AB 23 Disclosure: The Assistant Board Secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

ROLL CALL

Present: Commissioners Wiggins and Sinanyan

Absent: Commissioner Madison

Also Present: Staff: Frank Miller, Executive Director;
Sarah Sheehy, Senior Director, Government and
Public Affairs; Mark Hardymont, Director of
Transportation and Environmental Programs;
Maggie Martinez, Manager, Noise and
Environmental Compliance

Lisa Trifiletti, Trifiletti Consulting, Inc.

1. Approval of Agenda The agenda was approved as presented.

2. Public Comment There were no public speakers.

3. Approval of Minutes

a. August 20, 2018 Commissioner Sinanyan moved approval of the minutes of the August 20, 2018, meeting. The minutes were approved unanimously (2-0, one absent).

4. Items for Information

a. Memorandum of Understanding with the South Coast Air Quality Management District regarding the air Quality Improvement Plan Staff reported that Trifiletti Consulting, Inc. has been contracted to assist with drafting a Memorandum of Understanding ("MOU") in accordance with the Southern Air Quality Management District ("SCAQMD") Air Quality Improvement Program. Each airport in the SCAQMD is required to enter into

an MOU with the District. The California Airports Council ("CAC") has been coordinating efforts between the affected airports. Lisa Trifiletti briefed the Committee and answered questions on the status of a draft MOU for Hollywood Burbank Airport and coordination with the CAC.

5. Adjournment

There being no further business, the meeting adjourned at 11:09 a.m.