



January 30, 2014

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, February 2, 2015 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE
Airport Skyroom
Monday, February 2, 2015
10:30 A.M. or Immediately Following the
Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. November 17, 2014 *[See page 1]*
4. Items for Discussion
 - a. Year-end Budget Performance Review
 - Staff Report Attached *[See page 4]*

Staff will update the Committee on FY 2014 year-end results.

b. Mid-year FY 2015 Budget Performance

- Staff Report Attached

[See page 12]

Staff will present a mid-year FY 2015 financial performance review.

c. Update: Financial Statements/Internal Control Review

Staff will update the Committee on its request for items from the meeting of January 20, 2015. Items for the Committee include the September 2014 Treasurer's Report pie charts, the audio tape from the November 17, 2014, presentation by CMIA and an introduction of the Authority's internal cost controls which are proposed to be reviewed in detail in subsequent workshops and Committee meetings.

5. Items for Information

a. Committee Pending Items

[See page 17]

Current

(1) Year-end FY 2014 Budget Performance Review

(2) Mid-year FY 2015 Budget Performance Review

Future

(1) Series 2015 Bond Refunding Update

(2) Internal Controls Review

(3) FY 2016 Budget Development

6. Other Contracts and Leases

7. Adjournment