



June 12, 2015

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, June 15, 2015, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, June 15, 2015
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. First Amendment to Short Term Lease USHFCC **[See page 1]**
 - b. Month-to-Month Space Lease, Mercury Air Center-Burbank, Inc.,
d/b/a Atlantic Aviation - BUR **[See page 4]**
 - c. Funding Agreements with Los Angeles County Metropolitan
Transportation Authority for I-5 Mitigation Measures **[See page 6]**

- d. Amendment No. 5 to Orangeline Development Authority Memorandum of Understanding **[See page 11]**

- 6. ITEMS FOR COMMISSION APPROVAL
 - a. Consent to Change of Ownership of Alliance Airport Advertising to Lamar Transit, LLC **[See page 13]**

 - b. Second Extension to the SITA Warranty and Service Agreement for Operations and Maintenance Services of the Common Use Passenger Processing System and Related Equipment at Burbank Bob Hope Airport **[See page 17]**

 - c. Review of the Proposed Fiscal Year 2015/2016 ("FY 2016") Annual Budget; and Proposed Resolution No. 464, A Resolution of the Burbank-Glendale-Pasadena Airport Authority Adopting the Fiscal Year 2015/2016 ("FY 2016") Annual Budget **[See page 19]**

- 7. ITEMS FOR COMMISSION DISCUSSION
 - a. Information Update Regarding FAA Southern California "Metroplex" Redesign of Airspace Project **[See page 25]**

- 8. ITEMS FOR COMMISSION INFORMATION
 - a. Free Shuttle Service – Metrolink and Metro Activity Update **[No Staff Report]**

- 9. CLOSED SESSION
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property:	B-6 Property
Authority Negotiator:	Executive Director
Under Negotiation:	Price and Terms of Payment

 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code Section 54956.9(d)(1))

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Arsuat Investments (Case No. 15P03074)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Williams Pipeline Contractors, Inc. (Case No. 15P03075)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Affordable Storage, LLC (Case No. 15P03076)

- c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, INITIATION OF LITIGATION (California Government Code Section 54956.9(d)(4)): One potential case
- d. CONFERENCE WITH LABOR NEGOTIATORS (California Government Code Section 54957.6)

Authority Designated Representative: Executive Director
Employee Representative: Operating Engineers International, Local 501

- e. THREAT TO PUBLIC SERVICES OR FACILITIES (California Government Code Section 54957(a))

Consultation with Director of Public Safety

- f. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code Section 54957(b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

10. ADJOURNMENT

COMMISSION NEWSLETTER

June 15, 2015

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. **FIRST AMENDMENT TO SHORT TERM LEASE, USHFCC** – A staff report is included in the agenda packet. At its regular meeting on June 1, 2015, the Finance and Administration Committee unanimously voted (3-0) to recommend that the Commission approve the First Amendment to Short Term Lease with USHFCC, which received approval in January 2015, through a six-month short-term lease, to install an antenna on the roof top of Building No. 36 at the Airport. The antenna allows communication with outside resources and responders in case of a major disaster, such as a large magnitude earthquake. The Amendment will allow USHFCC to continue leasing the antenna space on a month-to-month basis at the same current rate of \$500 per month.
- b. **MONTH-TO-MONTH SPACE LEASE, MERCURY AIR CENTER-BURBANK, INC., d/b/a ATLANTIC AVIATION - BUR** – A staff report is included in the agenda packet. At its regular meeting on June 1, 2015, the Finance and Administration Committee unanimously voted (3-0) to recommend that the Commission award a month-to-month space lease to Mercury Air Center–Burbank, Inc., d/b/a Atlantic Aviation - BUR for 1,500 square feet of cargo space located in Building No. 8; 3,662 square feet of adjacent vehicle parking; and 1,276 square feet of ramp area parking at an annual rent of \$11,834.40 and to authorize the Commission President to execute the same.
- c. **FUNDING AGREEMENTS WITH LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR I-5 MITIGATION MEASURES** – A staff report is included in the agenda packet. At its regular meeting on June 1, 2015, the Legal, Government and Environmental Affairs Committee voted unanimously (3-0) to recommend to the Commission that the Executive Director be authorized to execute the attached two multi-year Funding Agreements with the Los Angeles County Metropolitan Transportation Authority for I-5 North Mitigation programs and projects. The first, titled “Project Management Support Services,” is in the amount of \$180,000; the second, titled “Gap Closure Shuttle Bus Services,” is in the amount of \$100,000.
- d. **AMENDMENT NO. 5 TO ORANGELINE DEVELOPMENT AUTHORITY MEMORANDUM OF UNDERSTANDING** – A staff report is included in the agenda packet. At its regular meeting on June 1, 2015, the Legal, Government and Environmental Affairs Committee unanimously voted (3-0) to recommend to the Commission that the Executive Director be authorized to execute Amendment No. 5 to the Memorandum of Understanding with the Orangeline Development Authority to

extend the expiration date to June 30, 2016, consistent with the Scope of Work incorporated in Amendment No. 4 dated December 15, 2014.

6. ITEMS FOR COMMISSION APPROVAL

- a. **CONSENT TO CHANGE OF OWNERSHIP OF ALLIANCE AIRPORT ADVERTISING TO LAMAR TRANSIT, LLC** – A staff report is included in the agenda packet. At its regular meeting on June 1, 2015, the Finance and Administration Committee unanimously voted (3–0) to recommend that the Commission approve the Consent of Change of Ownership of the Concession Agreement for Airport Advertising Program (a copy of which is included with the staff report) from Alliance to Lamar and authorize the President of the Authority to execute same.

Due to ownership changes, Alliance Airport Advertising, the Airport's exclusive concessionaire for Airport advertising, has requested to assign its Concession Agreement for Airport Advertising Program to Lamar Transit, LLC, a Delaware limited liability company and wholly-owned subsidiary of Lamar Advertising Company. As one of the largest outdoor advertising companies in North America, Lamar Advertising Company, a publicly traded company (NASDAQ: LAMR), reported net revenues of \$1.29 billion for the twelve months ending December 31, 2014. Lamar currently is the airport advertising concessionaire at Juneau, Grand Junction, Boise, Buffalo, Albany, Elko and Spokane airports. This assignment will not impact services or operations provided by Alliance as the acquisition will fold the existing Lamar airport contracts under Alliance's purview. All current Alliance management, sales and operations employees, and city offices are being retained.

- b. **SECOND EXTENSION TO THE SITA WARRANTY AND SERVICE AGREEMENT FOR OPERATIONS AND MAINTENANCE SERVICES OF THE COMMON USE PASSENGER PROCESSING SYSTEM AND RELATED EQUIPMENT AT BURBANK BOB HOPE AIRPORT** – A staff report is included in the agenda packet. Staff seeks Commission approval of a proposed second extension to the SITA Warranty and Service Agreement for the operations and maintenance of the Common Use Passenger Processing System in the amount of \$58,512 per month, an increase of \$6,291 per month over the previous extension. This cost is fully reimbursable from the airline users of the CUPPS system. The term of this agreement is for an additional three months and will provide Staff the time necessary to further finalize, and obtain airline concurrence and Commission approval for a proposed future four-year service contract.

The term of the current extension expires on June 30, 2015, and, to ensure continued uninterrupted service of this critical passenger processing system while the proposed four-year service agreement is finalized, this proposed extension is being brought directly to the Commission for its consideration.

- c. **REVIEW OF THE PROPOSED FISCAL YEAR 2015/2016 ("FY 2016") ANNUAL BUDGET; AND PROPOSED RESOLUTION NO. 464, A RESOLUTION OF THE BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY ADOPTING THE FISCAL YEAR 2015/2016 ("FY 2016") ANNUAL BUDGET** – A staff report is included in the agenda packet. At the June 1, 2015, special Finance and Administration Committee meeting, the Committee voted unanimously (3–0) to recommend to the Commission that it approve the proposed Fiscal Year 2015/2016 ("FY 2016") annual

budget with the requirement that two TBI employment policy changes which would provide for an alternate work schedule and retirement program enhancements are subject to further evaluation and approval by the Commission prior to implementation. This requirement has been incorporated into Resolution No. 464.

7. ITEMS FOR COMMISSION DISCUSSION

- a. INFORMATION UPDATE REGARDING FAA SOUTHERN CALIFORNIA "METROPLEX" REDESIGN OF AIRSPACE PROJECT – A staff report is included in the agenda packet. Staff will discuss with the Commission a Federal Aviation Administration redesign of the airspace that addresses airspace inefficiencies and introduces new Performance Based Navigation procedures.

8. ITEMS FOR COMMISSION INFORMATION

- a. FREE SHUTTLE SERVICE – METROLINK AND METRO ACTIVITY UPDATE – No staff report is attached. Staff will update the Commission on utilization of the free shuttle service between Bob Hope Airport and Metrolink and Metro stations during the third quarter of FY 2015.

Also, Staff will report on a significant new development for the future provision of this connectivity. Using I-5 Construction Mitigation grants obtained from Metro, the local commuter bus service, BurbankBus will greatly expand on an existing line that currently operates only in the mornings and evenings. Effective June 15, 2015, this service will expand to all-day service beginning at 5:30 a.m. and continuing to 10:20 p.m., with service three to four times per hour until late evening, when it tapers to twice per hour. Additionally, the City of Burbank has also agreed to execute the access agreement for the Transit Center and this new expanded service will be available to the public out of this new facility.