



June 13, 2014

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, June 16, 2014, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, June 16, 2014
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Reports (For Noting and Filing)
 - 1) Finance and Administration Committee
 - (i) May 19, 2014
 - (ii) May 23, 2014

[See page 1]

[See page 8]

- 2) Legal, Government and Environmental Affairs Committee
 - (i) May 19, 2014 **[See page 9]**
 - b. Commission Minutes (For Approval)
 - 1) June 2, 2014 **[See page 10]**
 - c. Avjet Corporation
Third Amendment to
Development Ground Lease **[See page 21]**
 - d. Avjet Corporation
Second Amendment to
Aviation Hangar Lease **[See page 25]**
6. ITEMS FOR COMMISSION APPROVAL
- a. Residential Acoustical Treatment Program
Design and Construction Management
Award of Work Order IV-3 **[See page 29]**
 - b. Review of the Proposed Fiscal Year 2014/2015 Annual Budget; and
Proposed Resolution No. 459, A Resolution of the
Burbank-Glendale-Pasadena Airport Authority Adopting the
Fiscal Year 2014/2015 ("FY 2015") Annual Budget **[See page 34]**
 - c. Authorization to Remit Balance Due to the
City of Burbank for the
Costs of an Environmental Impact Report for the
Proposed 14-Gate Replacement Terminal and
B-6 Opportunity Site Development **[See page 40]**
 - d. Amendment No. 2 to the
Professional Services Agreement Between the
Burbank-Glendale-Pasadena Airport Authority and
RTKL Associates, Inc. **[See page 42]**
7. ITEMS FOR COMMISSION DISCUSSION
- a. Authority Comments
Southern California Regional Rail Authority's
Development of New Strategic Plan **[See page 54]**
 - b. Status of Metro Reimbursement for Transportation Grant **[No Staff Report]**
8. ITEMS FOR COMMISSION INFORMATION
- a. Airline Schedule Analysis **[See page 62]**
 - b. Reminder of Open House/Brick Program **[No Staff Report]**

9. CLOSED SESSION

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property:	A-1 North Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

b. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government code Section 54957(a))

Consultation with Director of Public Safety

c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

10. ADJOURNMENT

COMMISSION NEWSLETTER

June 16, 2014

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information purposes: May 19, 2014, Finance and Administration Committee; May 23, 2014, Finance and Administration Committee; and May 19, 2014, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – JUNE 2, 2014 – The draft minutes of this meeting are attached for Commission review and approval.
- c. AVJET CORPORATION – THIRD AMENDMENT TO DEVELOPMENT GROUND LEASE – A staff report is included in the agenda packet. At the June 2, 2014, meeting of the Finance and Administration Committee, the Committee voted unanimously (3–0) to recommend to the Commission that it approve the proposed Third Amendment to the Development Ground Lease with Avjet Corporation, removing Shangri-La Entertainment, LLC, as the permitted assignee from the Development Ground Lease. Avjet will remain as the principal tenant for the lease and this amendment will not relieve Avjet of its obligations to pay rent and to perform all other obligations under the Lease.
- d. AVJET CORPORATION – SECOND AMENDMENT TO AVIATION HANGAR LEASE – A staff report is included in the agenda packet. At the June 2, 2014, meeting of the Finance and Administration Committee, the Committee voted unanimously (3–0) to recommend to the Commission that it approve the proposed Second Amendment to the Lease with Avjet Corporation extending the term of the Hangar 5 Aviation Hangar Lease for one additional year. The monthly rent will remain the same at \$28,021.59 and other key terms are detailed in the staff report.

6. ITEMS FOR COMMISSION APPROVAL

- a. RESIDENTIAL ACOUSTICAL TREATMENT PROGRAM, DESIGN AND CONSTRUCTION MANAGEMENT, AWARD OF WORK ORDER IV-3 – A staff report is included in the agenda packet. At the June 2, 2014, meeting of the Legal, Government and Environmental Affairs Committee, the Committee agreed unanimously (3–0) to recommend to the Commission that it approve proposed Work Order IV-3 in a not-to-exceed amount of \$201,377 with Wyle Laboratories, which is intended to permit the continued implementation of the RATP.

- b. REVIEW OF THE PROPOSED FISCAL YEAR 2014/2015 ANNUAL BUDGET; AND PROPOSED RESOLUTION NO. 459, A RESOLUTION OF THE BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY ADOPTING THE FISCAL YEAR 2014/2015 ("FY 2015") ANNUAL BUDGET – A staff report is included in the agenda packet. At the June 12, 2014, special Finance and Administration Committee meeting, the Committee voted unanimously (3–0) to recommend to the Commission that it approve the proposed Fiscal Year 2014/2015 ("FY 2015") annual budget. Included in the agenda package is a workbook which provides detailed information regarding the budget.
- c. AUTHORIZATION TO REMIT BALANCE DUE TO THE CITY OF BURBANK FOR THE COSTS OF AN ENVIRONMENTAL IMPACT REPORT FOR THE PROPOSED 14-GATE REPLACEMENT TERMINAL AND B-6 OPPORTUNITY SITE DEVELOPMENT – A staff report is included in the agenda packet. Staff seeks Commission authorization for the Executive Director to remit \$757,400.55 to the City of Burbank, which is the balance due for the cost of the ongoing Environmental Impact Report for a proposed 14-gate Replacement Terminal and B-6 Trust Property Development.
- d. AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY AND RTKL ASSOCIATES, INC. – A staff report is included in the agenda packet. Staff seeks Commission authorization for the Executive Director to execute an amendment of the professional services agreement with RTKL Associates, Inc., to increase the contract amount by \$85,000 and extend the contract term to March 15, 2015, in order to support the ongoing effort to prepare an Environmental Impact Report for a replacement 14-gate terminal and mixed use (office, retail, hotel, and light industrial) development on the former Lockheed Plant B-6 site.

7. ITEMS FOR COMMISSION DISCUSSION

- a. AUTHORITY COMMENTS, SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY'S DEVELOPMENT OF NEW STRATEGIC PLAN – A staff report is included in the agenda packet. At the June 2, 2014, meeting of the Legal, Government and Environmental Affairs Committee, the Committee agreed unanimously (3–0) to recommend to the Commission that it send the proposed letter encouraging a slate of rail connectivity improvements to the SCRRA.
- b. STATUS OF METRO REIMBURSEMENT FOR TRANSPORTATION GRANT – No staff report is attached. Staff will provide the Commission with an update as to the status of the reimbursement payment by the Los Angeles County Metropolitan Transportation Authority relative to the local grant match funds required in connection with the Ground Access Study and the Transit Center.

8. ITEMS FOR COMMISSION INFORMATION

- a. AIRLINE SCHEDULE ANALYSIS – A staff report is included in the agenda packet. Included in the agenda packet for noting and filing are schedule analyses reflecting service, fleet mix and scheduled operating time changes for two airlines serving Bob Hope Airport. The revised airline schedule has no effect on the noise impact.

- b. RITC OPEN HOUSE AND SKIES OF FREEDOM BRICK CAMPAIGN REMINDER – No staff report is attached. Staff will offer a reminder message that there will be a community open house for the general public to see the Regional Intermodal Transportation Center on Saturday, June 21, from 10:00 a.m. to 2:00 p.m. The public can explore the RITC transit level and rental car Customer Service Building and take the Elevated Walkway from the RITC to the Valet Center, where refreshments will be served and where a new display of commemorative bricks is now installed at the site of the Skies of Freedom Pavilion adjoining the Elevated Walkway escalator.