



March 4, 2015

REGULAR MEETING CANCELLATION
AND
CALL AND NOTICE OF A SPECIAL MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The regular meeting of the Operations and Development Committee scheduled for Monday, March 7, 2016, has been cancelled.

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Monday, March 7, 2016, at 8:15 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505. The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, March 7, 2016
8:15 A.M.

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. February 22, 2016 **[See page 1]**
4. Contracts and Leases
 - a. Award of Purchase Order to Barich, Inc., for Access Control Threat and Vulnerability Assessment
 - Staff Report Attached **[See page 4]**

Staff seeks a Committee recommendation to the Commission authorizing the Executive Director to execute a sole-source purchase order with Barich, Inc., to complete an Access Control Threat and Vulnerability Assessment at Bob Hope Airport in the lump-sum amount of \$82,395.

5. Items for Discussion

- a. Parking, Passenger and Operational Trends for BUR and Other Regional Airports

No staff report is attached. This item is a carry-over item from the Committee's February 22, 2016, meeting. Staff will continue its update to the Committee on parking, passenger and operational trends at Burbank Bob Hope Airport and other airports in the Southern California region.

- b. Memorial Brick Relocation

No staff report is attached. Staff will propose for the Committee's consideration moving the current memorial bricks to a new location for more visibility and to better service and protect them as well as to prevent further damage to the bricks.

6. Items for Information

- a. January 2016 Passenger Statistics and Parking Information

No staff report is attached. Staff will discuss the January 2016 passenger statistics and will brief the Committee regarding parking revenue for January 2016.

7. Other Contracts and Leases and Capital Projects

8. Adjournment