



April 27, 2017

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, May 1, 2017, at 10:30 a.m., (or immediately following the regular Commission meeting), in the Airport Skyroom of Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE
Airport Skyroom
Monday, May 1, 2017
10:30 A.M. or Immediately Following the
Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a special meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



As a result of the convening of this meeting of the Finance and Administration Committee, each member is entitled to receive and shall be provided \$200.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. April 17, 2017 **[See page 1]**
 - b. April 11, 2017 **[See page 4]**
4. Contracts and Leases
 - a. Third Amendment to Airport Use Agreement - United Airlines, Inc. **[See page 6]**
 - Staff Report Attached

Staff seeks a Committee recommendation of the Finance and Administration Committee to the Commission that it approve a proposed Third Amendment to the Airport Use Agreement with United Airlines, Inc. The Third Amendment will add 95 sq. ft. of additional Baggage Service Office space to United's Exclusive Use Space.

- b. Month-to-Month Ground Lease: Overflow Storage -
The Hertz Corporation

[See page 14]

- Staff Report Attached

Staff seeks a Committee recommendation to the Commission that it approve the Month-to-Month Ground Lease between The Hertz Corporation and the Burbank-Glendale-Pasadena Airport Authority for overflow storage of Hertz's rent-a-car inventory. The lease is for 15,499 square feet of the former rent-a-car area located off of Empire Avenue in the southwest quadrant of the Airport. Under the proposed Lease, rent will be \$2,789.82 monthly.

5. Items for Discussion

- a. Fiscal Year 2017/2018 ("FY 2018") Budget Development -
Projected Operating Revenues

No staff report attached. Staff will continue to discuss with the Committee the development of the FY 2018 Budget focusing on projected operating revenues.

6. Items for Information

- a. Committee Pending Items

[See page 16]

7. Other Contracts and Leases

8. Adjournment