



October 16, 2015

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, October 19, 2015, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, October 19, 2015
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. June 2015 Treasurer's Report **[See page 1]**
 - b. Affordable Storage, LLC, Claim for Damages **[See page 22]**
 - c. Consent to Assignment of Triad International Maintenance Corporation Month-to-Month Space Lease to Haeco Americas Line Services, LLC **[See page 23]**

6. ITEMS FOR COMMISSION APPROVAL

- a. Award of Contract, Project Number E15-08
Building 36 Roof Replacement

[See page 27]

7. ITEMS FOR COMMISSION DISCUSSION

- a. JetBlue Blue Horizons for Autism

[No Staff Report]

8. CLOSED SESSION

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property: B-6 Adjacent Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank adjacent to the Bob Hope Airport and roughly bounded by Hollywood Way, parts of Cohasset Street (Los Angeles), and Winona Avenue)
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment for the Sale, Exchange or Lease of Easements and Use Restrictions

Property: B-6 Trust Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank and roughly bounded by B-6 Adjacent Property, San Fernando Road, Hollywood Way, and Winona Avenue)
Authority Negotiator: Matt Hargrove (CBRE, Inc.)
Negotiating Party: Overton Moore Properties
Under Negotiation: Price and Terms of Payment

Property: B-6 Trust Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank and roughly bounded by B-6 Adjacent Property, San Fernando Road, Hollywood Way, and Winona Avenue)
Authority Negotiator: Matt Hargrove (CBRE, Inc.)
Negotiating Party: Trammell Crow Company
Under Negotiation: Price and Terms of Payment

Property: B-6 Trust Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank and roughly bounded by B-6 Adjacent Property, San Fernando Road, Hollywood Way, and Winona Avenue)
Authority Negotiator: Matt Hargrove (CBRE, Inc.)
Negotiating Party: Shubin Nadal Realty Investors & Sudberry Properties
Under Negotiation: Price and Terms of Payment

Property: B-6 Trust Property (Part of the former Lockheed Plant B-6 Property located in the City of Burbank and roughly bounded by B-6 Adjacent Property, San Fernando Road, Hollywood Way, and Winona Avenue)
Authority Negotiator: Executive Director
Negotiating Party: California High Speed Rail Authority
Under Negotiation: Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Affordable Storage, LLC (Case No. 15P03076)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Affordable Storage, LLC (Case No. EC064286)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Arsual Investments (Case No. EC0643934)

c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):
One potential case. Facts and Circumstances: FAA Runway Safety Area Determinations

d. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

9. ADJOURNMENT

COMMISSION NEWSLETTER

October 19, 2015

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. JUNE 2015 TREASURER'S REPORT – No staff report is attached. Included in the agenda packet is the Treasurer's Report for June 2015. The report was presented to the Finance and Administration Committee at its October 5, 2015, meeting at which time the Committee recommended 2–0 (one absent) that it be noted and filed by the Commission.
- b. AFFORDABLE STORAGE, LLC, CLAIM FOR DAMAGES – A staff report is included in the agenda packet. The Authority's General Counsel seeks the Commission's denial of Affordable Storage's claim for damages.
- c. CONSENT TO ASSIGNMENT OF TRIAD INTERNATIONAL MAINTENANCE CORPORATION MONTH-TO-MONTH SPACE LEASE TO HAECO AMERICAS LINE SERVICES, LLC – A staff report is included in the agenda packet. At its October 5, 2015, meeting the Finance and Administration Committee voted 2–0 (one absent) to recommend to the Commission that it approve a Consent of Assignment of the Month-to-Month Space Lease of Triad International Maintenance Corporation to Haeco Americas Line Services, LLC. Triad provides aircraft and ground service equipment maintenance (line maintenance) to the airlines at Burbank Bob Hope Airport. As part of a corporate reorganization of its parent company, Triad, a wholly-owned subsidiary of Timco Aviation Services, LLC, will now provide line services under Haeco, a wholly-owned subsidiary of Triad.

6. ITEMS FOR COMMISSION APPROVAL

- a. AWARD OF CONTRACT, PROJECT NUMBER E15-08, BUILDING 36 ROOF REPLACEMENT – This item has been included in the Authority's agenda subject to the recommendation of the Operations and Development Committee at its meeting immediately prior to the Commission meeting. A staff report is included in the agenda packet.

Staff seeks Commission approval for the award of a construction contract in the amount of \$118,950 to Best Contracting Services, Inc., for reroofing approximately 10,300 square feet of roofing on Building 36. Staff also seeks approval of an approximate 10% contingency in the amount of \$12,000 to permit Staff to authorize any necessary changes in the scope of the project during the course of construction.

7. ITEMS FOR COMMISSION DISCUSSION

- a. JETBLUE BLUE HORIZONS FOR AUTISM – No staff report is attached. Staff will present an overview of “Blue Horizons for Autism,” the third annual JetBlue Airways outreach event at Burbank Bob Hope Airport for local families with autistic children to come to the Airport and experience the steps involved in checking in, going through the security checkpoint, and boarding an aircraft. The event was held Saturday, September 19.