



August 13, 2020

CALL AND NOTICE OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that the regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, August 17, 2020, at 9:30 a.m., or immediately following the Commission meeting, in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Commission or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may observe and participate in the meeting telephonically through the following number:

Dial In: (701) 802-5334

Access Code 2451017

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
Burbank Room
Monday, August 17, 2020
9:30 a.m., or Immediately Following
the Conclusion of the
Commission Meeting

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.



The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, August 17, 2020

1. Approval of Agenda

2. Public Comment

3. Approval of Minutes

a. July 20, 2020

[See page 1]

4. Items for Information

a. Federal Legislative Update

No staff report attached. Staff will brief the Committee on pending federal legislation to provide additional assistance to the aviation industry due to the continuing COVID-19 pandemic.

b. Committee Pending Items

[See page 4]

5. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):1 potential case. Facts and Circumstances: FAA Southern California Metroplex Project

6. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, JULY 20, 2020

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 10:42 a.m., by Chairman Wiggins.

AB 23 Disclosure: The Assistant Board Secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

ROLL CALL

Present: Commissioners Wiggins, Agajanian (via teleconference) and Madison (arrived at 10:49 a.m., via teleconference)

Absent: None

Also Present: Staff: Frank Miller, Executive Director; Mark Hardymont, Director of Transportation and Environmental Programs

Airport Authority Counsel: Terence R. Boga of Richards, Watson and Gershon

TBI Airport Management Inc. Chief Executive Officer, John Green; Chief Financial Officer, Keith Robinson; Corporate General Counsel, Stephanie Griffin (via teleconference)

Airport Authority Legislative Consultant: Kristian Foy and Mike Arnold of Arnold and Associates (via teleconference)

1. Approval of Agenda The agenda was approved as presented.

2. Public Comment There were no public speakers.

3. Approval of Minutes

a. June 15, 2020 Commissioner Agajanian (via teleconference) moved approval of the minutes of the June 15, 2020 meeting, seconded by Commissioner Wiggins. There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (2-0, 1 absent).

4. Contracts and Leases

a. Professional Services Agreement - Geosyntec Consultants, Inc.

Staff presented a report seeking a recommendation to the Commission for proposed Professional Services Agreement (“PSA”) with Geosyntec Consultants, Inc. (“Geosyntec”) for continued environmental services in connection with the State Water Board Order to conduct groundwater testing for the presence of per- and polyfluoroalkyl substances (“PFAS”) in the amount of \$152,000 together with a contingency of \$15,200. Staff also recommended that the Committee authorize Staff to present a final access agreement with Lockheed Martin Corporation (“LMCO”) to the Commission at its August 17th meeting.

Motion

Commissioner Agajanian (via teleconference) moved the Committee recommendation, seconded by Commissioner Wiggins.

Motion Approved

There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (3-0).

5. Items for Discussion

a. TBI Airport Management Inc. Presentation (continued)

Airport Authority Counsel, along with Chief Executive Officer John Green and Corporate General Counsel, Stephanie Griffin of TBI Airport Management, Inc. (“TBI”) presented and resumed the discussion from the Committees last meeting on June 15, regarding the draft Request for Proposal for Human Resources Auditing Services (“RFP”).

Motion

Following the discussion and careful review by the Committee, Commissioner Madison (via teleconference) moved that Airport Authority Counsel proceed with negotiations with TBI to enter into the RFP arrangement, including cost-sharing for legal and professional fees and costs associated with Airport-related collective bargaining, employee grievances, and litigation. The Committee requested that Staff come back to the full Commission with a proposal.

Motion Approved

Commissioner Agajanian (via teleconference) seconded the motion. There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (3-0).

b. State Legislative Report

Kristian Foy and Michael J. Arnold of Arnold & Associates reviewed with the Committee the Legislative Status Report, the certified propositions for the November ballot and updates to the State Budget.

6. Items for Information

a. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

7. Adjournment

There being no further business, the meeting was adjourned at 11:28 a.m.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
AUGUST 17, 2020**

COMMITTEE PENDING ITEMS

Future

1. Award of Contract – Task Force Public Outreach Support
2. Award of Contract – Trifelliti Consulting (AQMD MOU Program)