



May 30, 2024

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, June 3, 2024, at 8:30 a.m., in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

*Dial In: (701) 802-5334
Access Code: 2451017#*

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
Burbank Room
Monday, June 3, 2024
8:30 a.m.



The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, June 3, 2024

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes

- a. March 18, 2024

[See page 1]

5. Items for Discussion

- a. Solar Plan for the Airport

No staff report provided. At the direction of the Commission, this item is included on the Committee's agenda for discussion and to provide staff with direction regarding retention of an outside consultant to assess opportunities at the Airport for photovoltaic power installations.

6. Items for Information

- a. Committee Pending Items

[See page 3]

7. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MARCH 18, 2024

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 8:30 a.m., by Commissioner Najarian.

1. ROLL CALL

Present: Commissioners Najarian and Williams

Absent: Commissioner Gabel-Luddy

Also Present: Scott Kimball, Deputy Executive Director, Operations, Business and SMS; Maggie Martinez, Director, Noise and Environmental Affairs; Patrick Lammerding, Deputy Executive Director, Planning and Development; Kyle Porter, Manager, Noise and Environmental Affairs;

Greg Bracci, VP Envirosuite, Inc.

Terence R. Boga, Airport Authority Counsel;
Richards, Watson, Gershon

2. Approval of Agenda

Commissioner Williams moved approval of the agenda; seconded by Commissioner Najarian. The agenda was approved (2-0, 1 absent).

3. Public Comment

There were no public comments.

4. Approval of Minutes

a. February 20, 2024

Commissioner Williams moved approval of the February 20, 2024 special Committee meeting minutes, seconded by Commissioner Najarian.

There being no objection, the motion was approved (2-0, 1 absent).

5. Items for Approval

**a. Federal Transit Administration
Recipient Title VI Program**

Staff sought a recommendation from the Legal, Government and Environmental Affairs Committee to the Commission to approve a Federal Transit Administration Recipient Title VI Program. As a recipient of an FTA grant that was utilized in conjunction with the development of the Regional

Intermodal Transportation Center, the Authority is required to submit this document to the Los Angeles County Metropolitan Transportation Authority, which is the administrator of the grant.

Motion

Commissioner Williams moved approval; seconded by Commissioner Najarian.

Motion Approved

There being no objection, the motion was approved (2-0, 1 absent).

b. Airport Noise and Operations Management System Service Agreement

Staff sought a recommendation from the Legal, Government and Environmental Affairs Committee to the Commission for award of an Airport Noise and Operations Management System Service Agreement (“Agreement”) to EMS Bruel & Kjaer Inc. D.B.A. Envirosuite, Inc. for continued maintenance and support services of the Airport Noise and Operations Management System. The proposed Agreement is for a period of five years, from April 15, 2024, to April 14, 2029.

Motion

Commissioner Williams moved approval; seconded by Commissioner Najarian.

Motion Approved

There being no objection, the motion was approved (2-0, 1 absent).

c. Annual Review and Adjustment of Noise Violation Fines

Staff sought a recommendation from the Legal, Government and Environmental Affairs Committee to the Commission to authorize an increase to the noise fines associated with certain restricted operations as detailed in Airport Noise Rules 8 and 9 in accordance with the annual adjustment of noise violation fines required by Resolution No. 382.

Motion

Commissioner Williams moved approval; seconded by Commissioner Najarian.

Motion Approved

There being no objection, the motion was approved (2-0, 1 absent).

6. Items for Information

a. Committee Pending Items

This item was not discussed.

7. Adjournment

There being no further business, the meeting was adjourned at 8:42 a.m.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
JUNE 3, 2024**

COMMITTEE PENDING ITEMS

Future

1. Government Affairs Update
2. Noise Complaint Update
3. LEEDS to Density Presentation (tentative) (City of Burbank - Golden State Plan)