



January 9, 2025

CALL AND NOTICE OF A REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Executive Committee will be held Wednesday, January 15, 2025, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

*Dial In: (978) 990-5000
Access Code: 880737*

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
EXECUTIVE COMMITTEE
Airport Skyroom
Wednesday, January 15, 2025
9:00 a.m.

The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Wednesday, January 15, 2025

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes
 - a. December 4, 2024 **[See page 1]**
5. Items for Approval
 - a. Camano Consulting Group, LLC
Professional Services Agreement **[See page 3]**

Staff report attached. Staff seeks the recommendation of the Executive Committee to the Commission to approve a proposed Professional Services Agreement with Camano Consulting Group, LLC, for independent advisory services for the Replacement Passenger Terminal Project and airport operations.
6. Items for Information
 - a. Replacement Passenger Terminal Project - Construction Update

No staff report attached. An updated video will be presented.
 - b. Committee Pending Items **[See page 5]**
7. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

WEDNESDAY, DECEMBER 4, 2024

A regular meeting of the Executive Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 9:00 a.m., by Commissioner Najarian.

1. ROLL CALL

Present: Commissioners Najarian and Talamantes,

Absent Commissioner Hampton

Also Present: Staff: Frank Miller, Executive Director;
John Hatanaka, Senior Deputy Executive Director

Perry Martin, PMP, Sr. Program Manager,
Jacobs Project Management Co.
Susan F. Gray, Susan F. Gray
& Co., Subconsultant to Jacobs Project
Management Co.

Authority Counsel: Terence Boga, Esq.,
Richards, Watson & Gershon

2. Approval of Agenda

Motion Commissioner Talamantes moved approval of the agenda, seconded by Commissioner Najarian.

Motion Approved The motion was approved (2–0, 1 absent).

3. Public Comment

There were no public comments.

4. Approval of Minutes

a. November 6, 2024

A draft copy of the minutes of the meeting on November 6, 2024, was included in the agenda packet for review and approval.

Motion Commissioner Talamantes moved approval of the Committee minutes; seconded by Commissioner Najarian.

Motion Approved There being no objections, the motion was approved (2–0, 1 absent).

5. Items for Approval

a. Additional Public Artwork Opportunity Artist Outreach and Selection Program Replacement Passenger Terminal Project

At its meeting on July 15, 2024, the Commission approved design modifications and infrastructure to provide for additional public artwork opportunities in the three modular connectors of the Replacement Passenger Terminal. The Design-Builder has begun this work.

As previously advised, Staff is returning to the Executive Committee to seek a recommendation for a proposed artist outreach and selection program for these additional public artwork opportunities. A staff report was provided with information on the proposed program.

Motion

Commissioner Talamantes moved approval of the motion; seconded by Commissioner Najarian.

Motion Approved

There being no objections, the motion was approved (2-0, 1 absent).

b. Memorabilia Donation

Staff requested a recommendation from the Executive Committee to the Commission to approve the donation of certain memorabilia to the TWA Hotel Museum at JFK International Airport and the Cradle of Aviation Museum in Garden City, New York.

Motion

Commissioner Talamantes moved approval of the motion; seconded by Commissioner Najarian.

Motion Approved

There being no objections, the motion was approved (2-0, 1 absent).

6. Items for Information

a. Replacement Passenger Terminal Project – Construction Update

Staff and Jacobs Project Management provided an update on the progress of the construction. A video presentation was also shown.

b. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

7. Adjournment

There being no further business, the meeting was adjourned at 9:48 a.m.

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
JANUARY 15, 2025**

**CAMANO CONSULTING GROUP, LLC
PROFESSIONAL SERVICES AGREEMENT**

Presented by John T. Hatanaka
Senior Deputy Executive Director

SUMMARY

Staff seeks the recommendation of the Executive Committee (“Committee”) to the Commission to approve a proposed Professional Services Agreement (“PSA”), copy attached, with Camano Consulting Group, LLC, (“Camano”) for independent advisory services for the Replacement Passenger Terminal (“RPT”) Project and airport operations.

BACKGROUND

With the RPT Project progressing on schedule, staff have identified a multitude of activities that will require validation and coordination to reach the target opening date in October 2026. A major milestone is anticipated to occur in May 2026, five months before the facility opening, when the RPT is scheduled to receive a Temporary Certificate of Occupancy (“TCO”). The TCO will allow for the start of the orientation, training and certification of staff, airlines, tenants and service providers in the use of the RPT.

Jacobs Project Management Co. (“Jacobs”), the program manager for the RPT Project, initiated the Operational, Readiness, Activation and Transfer (“ORAT”) planning process in the design stage of the project. The objective was to identify milestones that are required to be achieved to accomplish an overnight cutover from the current facility to the RPT.

In reviewing the schedule over the next 20 months, Staff has identified the need for an independent oversight of the ORAT process to ensure there is coordination and implementation of the necessary activities for all parties to move in and begin operations in the RPT. The proposed PSA provides for such oversight beginning on January 27, 2025 in conjunction with Jacobs’ ORAT team to evaluate each airport department’s policies, procedures and potential airport staffing needs to operate and maintain the RPT.

The proposed PSA also includes, at the Executive Director’s direction, support services to assist the Authority’s interactions with various aviation entities, associations and representatives of the Tri-Cities. These services will enable the Executive Director to focus on the future completion financing and construction of the RPT, airline coordination of the RPT, as well as the requirements of airport operations.

Staff requests the Committee recommend the retention of Camano with Mr. Frank R. Miller, Principal, to provide the proposed services as detailed in Exhibit B of the PSA.

PROPOSAL AND BUDGET

Term: January 21, 2025, to January 30, 2027

Monthly retainer: \$14,500 including expenses related to the RPT project

Termination: Either party may terminate without cause upon 10 days' notice

The proposed PSA and retainer fee are not included in the FY 2025 adopted budget. Staff feels the cost of these services for the balance of the fiscal year can be accommodated through future operating revenues. Services for FY 2026 will be included in the upcoming fiscal year budget process.

Any services or related expenses that may be incurred for additional advisory services not related to the RPT Project will require prior authorization from the Executive Director.

STAFF RECOMMENDATION

Staff requests a Committee recommendation to the Commission to approve the proposed PSA with Camano, and to authorize the President to execute the same.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
JANUARY 15, 2025**

COMMITTEE PENDING ITEMS

Future

1. Award of Lease for RPT Storage to BWP
2. Amendment to Fourth Amended and Restated Agreement for Airport Management Services
3. Discussion Item: Electrical Service Agreement with BWP
4. Additional Art Opportunities Program for RPT
5. Award of Concession Agreement, RPT DAS Wireless
6. Amendment to EIR - Condition 42 of the Development Agreement with the City of Burbank
7. Certification of EIR Negative Declaration for CRDC
8. Disposition of Bas Relief - follow up Hope Family Foundation

PROFESSIONAL SERVICES AGREEMENT
(Burbank-Glendale-Pasadena Airport Authority / Camano Consulting Group)

THIS PROFESSIONAL SERVICES AGREEMENT is dated January 21, 2025 for reference purposes and is executed by the Burbank-Glendale-Pasadena Airport Authority (“Authority”) and Camano Consulting Group, LLC (“Consultant”).

RECITALS

A. The Authority seeks to retain Consultant as an independent contractor to provide advisory services for the Replacement Passenger Terminal project and airport operations.

B. Consultant is fully qualified to perform such services by virtue of experience and training.

NOW, THEREFORE, the parties agree as follows:

1. Services.

A. On request, Consultant shall perform the services set forth in the proposal set forth in the attached Exhibit A.

B. Consultant shall perform the services in accordance with the federal requirements set forth in the attached Exhibit B.

2. Term. This Agreement shall commence on January 21, 2025 and shall expire on January 30, 2027 unless earlier terminated pursuant to this Section. Either party may terminate this Agreement without cause upon 10 days notice.

3. Compensation.

A. The Authority agrees to compensate Consultant, and Consultant agrees to accept as full satisfaction for the services, a \$14,500 monthly retainer fee. Such fee shall be prorated when the services are performed for less than a full calendar month.

B. Consultant shall submit monthly invoices to the Authority for the Services. Within 30 days of receipt of each invoice, the Authority shall pay all undisputed amounts on the invoice. The Authority shall not withhold applicable taxes or other authorized deductions from the payments, and Consultant shall pay all required taxes on the payments.

C. Consultant’s compensation includes payment of all taxes, insurance and fringe benefits, as well as indirect costs, overhead and profit allowance, travel, materials and supplies except for travel requirements related to Airport Operations. Such travel requirements shall be billed and reimbursed at cost without mark-up. The Authority shall not withhold applicable taxes or other authorized deductions from the payments, and Consultant shall pay all required taxes on the payments.

4. Independent Contractor Status.

A. Consultant is, and shall at all times be, an independent contractor of the Authority. Neither the Authority nor any of its officers, employees, agents or volunteers shall have control over Consultant's conduct except as set forth in this Agreement. Consultant shall not incur or have the power to incur any debt, obligation or liability on the Authority's behalf.

B. No employee benefits shall be available to Consultant in connection with the performance of this Agreement. The Authority shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performance of the services.

5. Insurance.

A. Consultant shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. Such policy shall provide or be endorsed to provide: (i) that the Authority, TBI Airport Management, Inc., the Cities of Burbank, Glendale and Pasadena, and the respective officers, agents, employees and volunteers of each such entity (collectively, "the Indemnitees") shall be additional insureds; and (ii) a waiver of subrogation in favor of additional insureds. This provision shall also apply to any excess/umbrella liability policies.

B. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions. The coverage shall contain no special limitations on the scope of protection afforded to the Indemnitees. For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects the Indemnitees. Any insurance or self-insurance maintained by the Indemnitees shall be excess of Consultant's insurance and shall not contribute with it. Any failure to comply with reporting or other provisions of the policy, including breaches of warranties, shall not affect coverage provided to the Indemnitees. Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

C. The policy shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, or reduced in coverage or in limits except after 30 calendar days (10 calendar days in the event of non-payment of premium) prior written notice by certified mail, return receipt requested, has been given to the Authority.

D. Insurance is to be placed with insurers authorized to conduct business in the State of California with a minimum current A.M. Best's rating of no less than A:X, unless waived by the Contract Administrator.

E. Consultant shall furnish to the Authority an original certificate of insurance and amendatory endorsement showing that required policy is in effect. The Authority reserves the right to require a complete, certified copy of the required insurance policy at any time.

6. Indemnification. Consultant shall indemnify, hold harmless and defend the Authority and its officers, employees, and agents from any claim, demand, damage, liability, loss, cost or expense for any damage whatsoever (including death or injury to any person and injury to any property) resulting from willful misconduct, negligent acts, errors or omissions of Consultant.

7. Confidentiality. Consultant shall preserve the confidentiality of all data, documents, discussion or other information that is developed or received by it or that is provided for performance of this Agreement. Consultant shall not disclose such information without the prior written authorization of the Executive Director. Upon request, all Authority data shall be returned to Authority at the termination of this Agreement. Consultant's covenant under this section shall survive the expiration or termination of this Agreement.

8. Conflict of Interest. Consultant shall not engage in any business or transaction or have a financial or other personal interest or association, direct or indirect, that is in conflict with the proper discharge of providing services to the Authority under this Agreement or that tend to impair independence of judgment or action in the providing of services under this Agreement. This provision shall not serve to prohibit independent acts or other forms of enterprise during those hours not covered by Consultant's active engagement for the Authority, providing such acts do not constitute a conflict of interest as defined herein.

9. Notices. Any notices, invoices, or other documents related to this Agreement shall be deemed received on: (a) the day of delivery, if delivered by hand or by e-mail before or during regular business hours (8:00 a.m. - 5:00 p.m. PST); (b) the business day after delivery, if delivered by e-mail after regular business hours; or (c) on the second business day following deposit in the United States mail, postage prepaid, to the addresses listed below, or to such other addresses as the parties may, from time to time, designate in writing. Any notice delivered by e-mail that concerns breach or termination of this Agreement shall concurrently be sent by deposit in the United States mail, postage prepaid but such notice shall be deemed received on the day of e-mail delivery.

Burbank-Glendale-Pasadena Airport Authority
2627 Hollywood Way
Burbank, CA 91505
Attn: John T. Hatanaka
E-mail: jhatanaka@bur.org

Camano Consulting Group
1485 Carol Street
Camano Island, WA 98282
Attn: Frank R. Miller
E-mail: frankr_miller@att.net

10. Assignability. Consultant shall not assign, transfer or subcontract any interest in this Agreement or the performance of any of its obligations.

11. Exhibits. The attached Exhibits A and B are incorporated into this Agreement by reference. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of Exhibit A, the provisions of this Agreement shall prevail. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of Exhibit B, the provisions of Exhibit B shall prevail.

12. Incorporation of Mandatory Language. Every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted and this Agreement shall be read and enforced as though such provision were included. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party this Agreement shall promptly be amended to make such insertion or correction.

13. Entire Agreement. This Agreement (and the attached Exhibits) represents the entire and integrated contract between the parties regarding the replacement terminal project advisory services. This Agreement supersedes all prior oral or written negotiations, representations and contracts related to such services. This Agreement may not be amended, nor any provision or breach waived, except in a writing that is signed by the parties and that expressly refers to this Agreement.

EXECUTED:

**Burbank-Glendale-Pasadena
Airport Authority**

Camano Consulting Group, LLC

Ara Najarian, President

Frank R. Miller

Approved as to form:

Terence Boga, General Counsel

EXHIBIT A
Proposal

(attached)

January 5, 2025

John T. Hatanaka
Senior Deputy Executive Director
Burbank-Glendale-Pasadena Airport Authority
2627 North Hollywood Way
Burbank, CA, 91505

Re: Professional Services Agreement

Dear John,

Pursuant to your request for a Scope of Services to Professional Services Agreement ('PSA') between the Burbank-Glendale-Pasadena Airport Authority and myself, Frank R. Miller, for consultant services in conjunction with the development and activation of the 14-gate Replacement Passenger Terminal ("RTP"), I am submitting the following proposed scope of services. The scope of services bullet-pointed below reflects how I propose an ongoing role to assist Airport staff, Jacobs Project Management ("Jacobs") and the Holder, Pankow, TEC, Joint Venture ("HPTJV") with assuring the development of RTP, its Operational Readiness Activation and Transfer ("ORAT") program and duties assigned to assist the Executive Director.

Term of Agreement:

- The term of this Professional Services Agreement "(PSA)" will be from January 21, 2025 and shall expire on January 30, 2027, unless earlier terminated pursuant to the provisions of the PSA.
- Scope of services to include:
 - ORAT
 - Manage ORAT plan for the RTP program for the transition of the terminal and related facilities into active operations.
 - Specific activities and services include:
 - Assist with the development of Stakeholder Service Level Agreement.
 - Review of staffing and outside services requirements.
 - Development of the familiarization, induction and training program for all tenants, users and airport staff:
 - Provide guidance and assistance with the implementation of the above.
 - Development of the commissioning schedule for the building and equipment.
 - Development of the transition and overnight cutover schedule to the RTP:
 - Oversight of the liaison with airlines, concessionaires, and tenants

In addition to the services listed above, the following additional services to support the development and transition to the RTP will be provided monthly and coordinated with the Executive Director and/or his/her designee:

- Liaison services between the City of Burbank and the Airport staff and RPT team including:
 - Monthly meeting with the Burbank City Manager to discuss project progress and/or items of concern for both the City and the Authority including:
 - Program updates;
 - Emerging issues; and
 - Scheduling of milestone events.
 - Present quarterly reports to the City of Burbank City Council.
- Provide advisory services as requested for:
 - Federal and State legislative support:
 - Support governmental affairs staff in Sacramento and Washington, D.C.
 - California Airports Council board meetings support:
 - Advisory role to staff with the California Airports Council.
 - Serve as the Official Representative of the Airport to the Airport Council International-North America.
 - Attend American Association of Airport Executives meetings as requested by the Executive Director.
 - Other advisory services as may be requested by the Executive Director.

Compensation:

In lieu of an hourly rate, the proposed scope of work will be compensated via a retainer fee for the period of the Agreement beginning January 21, 2025 in the amount of fourteen thousand five hundred dollars (\$14,500.) per month plus authorized travel expenses for services advisory services as requested and not related to the RPT project.

I hope this letter fully captures the content of our discussion; should you need any additional information, please let me know.

Sincerely,
Camano Consulting Group, LLC

Frank R. Miller
1485 Carol Street
Camano Island, WA 98282

cc: Terence R. Boga, Richards Watson Gershon

EXHIBIT B
Non-AIP Project Federal Requirements

For purposes of this Exhibit, the term “Contractor” shall refer to Consultant.

1. General Civil Rights Provisions

A. In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

B. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

C. The above provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract.

2. Civil Rights – Title VI Assurance

A. During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

2. 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);

3. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

4. Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);

5. The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.) (prohibits discrimination on the basis of age);

6. Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);

7. The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

8. Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;

9. The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

10. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);

11. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];

12. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).

B. During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”), agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly

or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or

b. Cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

Hollywood-Burbank Airport Replacement Passenger Terminal



Safety

- Work Craft Hours to Date – 529,653 Hours
- Safety Orientations to Date – 1,801
- Daily Average Workers Onsite – 373
- Pre-Task-Plans to Date – 4,093
- Site Security Incidents to Date – 0

Current Construction Statistics

- Terminal Concrete Poured to Date – 10,300 cubic yards
- Garage Concrete Poured to Date – 10,080 cubic yards
- Terminal Steel Erected to Date – 3,080 tons
- Underground Utilities Installed to Date – 22,230 linear feet
- Total Virtual Design and Construction Clashes Resolved to Date – 7,358

Current Construction Activities

Terminal

- Ongoing Steel Rough Erection in Area C and Area D
- Continued Deep Mechanical, Electrical, and Plumbing Install
- Ongoing Overhead Mechanical, Electrical and Plumbing Install
- Ongoing Interior Framing

Garage

- Continued Wall Shotcrete
- Continued Underground Mechanical, Electrical, and Plumbing Install
- Started Slab on Grade Placement
- Continued Column Placement

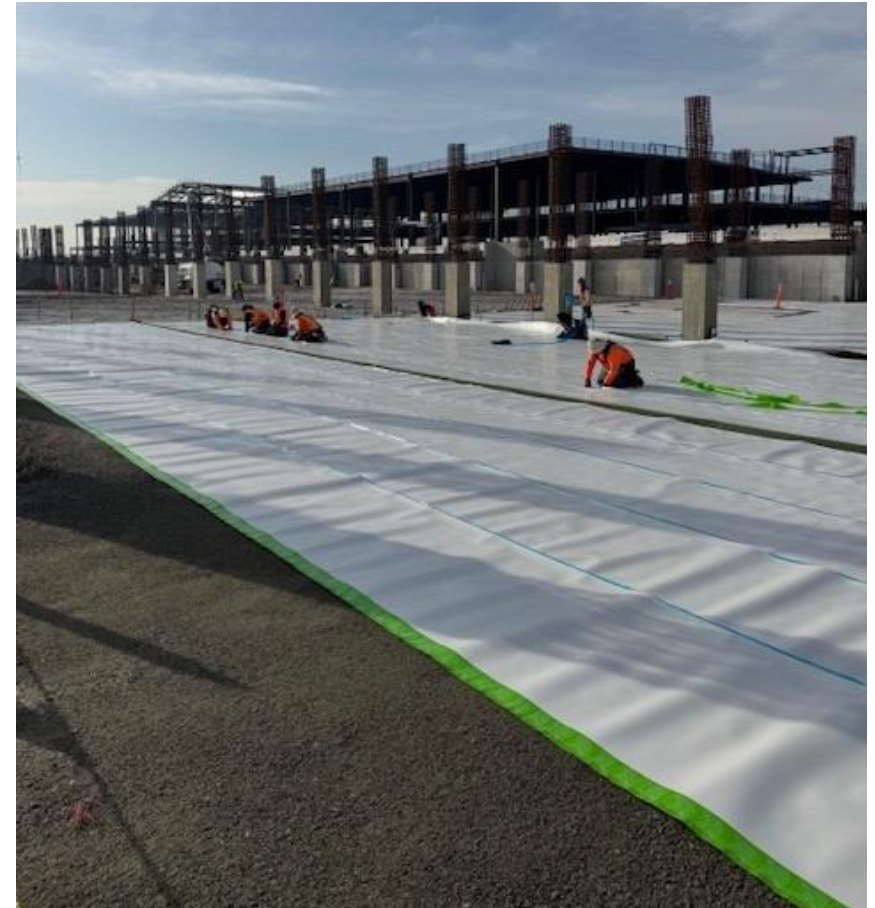
Civil

- Continued Communications Duct-Bank Install
- Continued Storm Drain Install
- Continued Sanitary Sewer Install
- Continued Temporary Power Setup

Photos



Terminal Area C Steel Erection

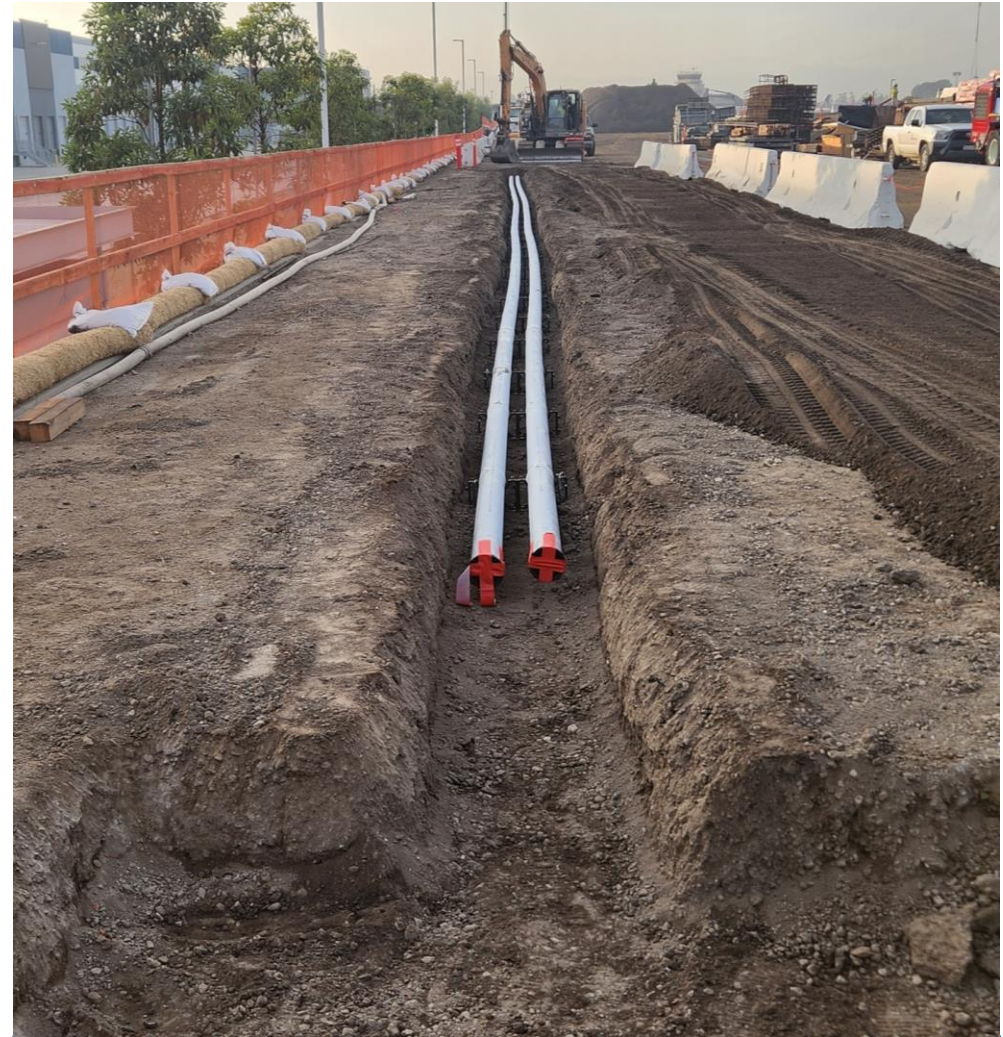


Parking Garage Waterproofing

Photos



Parking Garage Slab Finishing

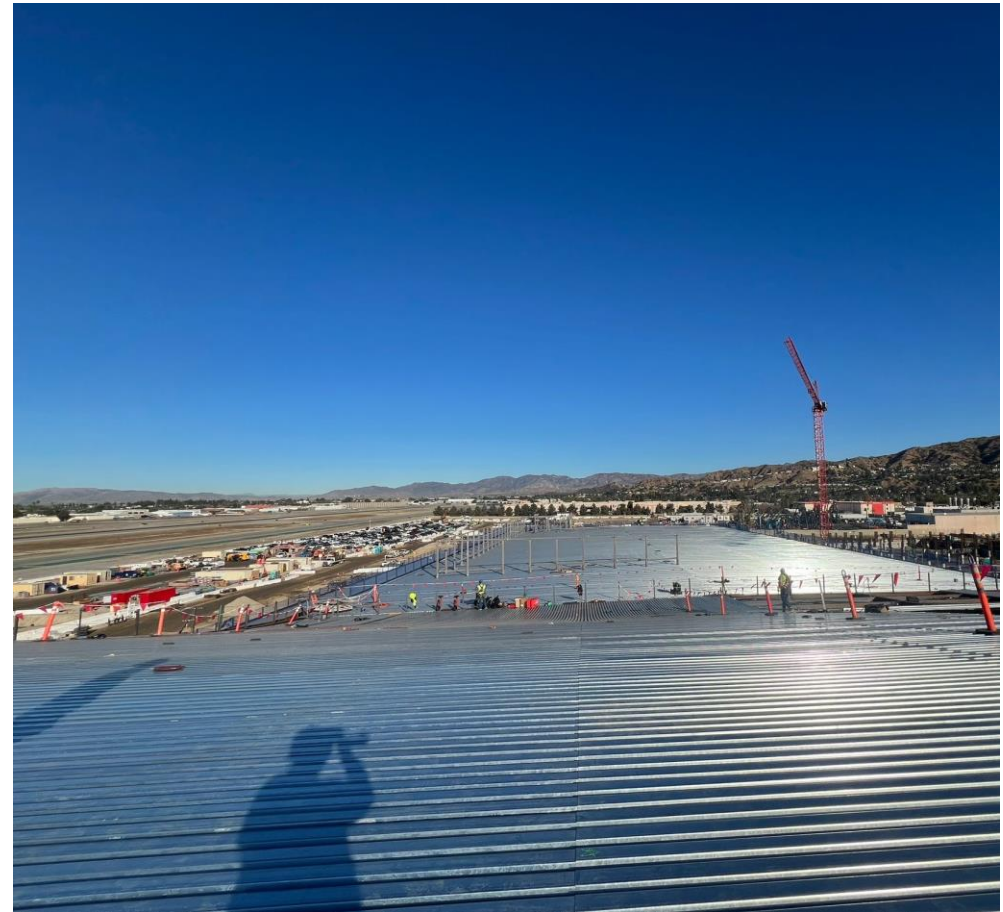


Site Utilities

Photos



Parking Garage Rebar & Terminal Steel



Terminal Roof

