



March 31, 2017

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, April 3, 2017, at 9:00 a.m., in the Airport Skyroom of the Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, April 3, 2017

9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Reports
(For Note and File)

- 1) Operations and Development Committee
 - (i) March 6, 2017 *[See page 1]*
 - 2) Finance and Administration Committee
 - (i) March 6, 2017 *[See page 4]*
 - 3) Legal, Government and Environmental Affairs Committee
 - (i) February 6, 2017 *[See page 6]*
 - b. Commission Minutes
(For Approval)
 - 1) March 20, 2017 *[See page 8]*
 - c. Month-to-Month Ground Lease
Overflow Storage Fox Rent A Car, Inc. *[See page 12]*
 - d. Annual Review and Adjustments of Noise Violation Fines *[See page 14]*
6. ITEMS FOR COMMISSION APPROVAL
- a. Environmental Impact Statement Memorandum of
Understanding With The Federal Aviation Administration *[See page 16]*
7. CLOSED SESSION
- a. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))
Consultation with Director, Public Safety
 - b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property: Adjacent Property, B-5, C-1 and Lot C
Authority Negotiator: Executive Director
Negotiating Party: Lockheed Martin Corporation
Under Negotiation: Price and Terms of Payment for Access Rights
 - c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

Title: Executive Director
8. ADJOURNMENT

COMMISSION NEWSLETTER
April 3, 2017

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE MINUTES - Approved minutes of the March 6, 2017, Operations and Development Committee, the Finance and Administration Committee; and the February 6, 2017, Legal, Government and Environmental Affairs Committee meetings are included in the agenda packet for information purposes.
- b. COMMISSION MINUTES – March 20, 2017 - The draft minutes of this meeting are attached for Commission review and approval.
- c. MONTH-TO-MONTH GROUND LEASE OVERFLOW STORAGE FOX RENT A CAR, INC. – A staff report is included in the agenda packet. At the March 20, 2017, Finance and Administration Committee meeting, the Committee voted (2-0, one absent) to recommend to the Commission approval of a Month-to-Month Ground Lease between Fox Rent a Car, Inc. ("Fox"), and the Burbank-Glendale-Pasadena Airport Authority for overflow storage of Fox's rent-a-car inventory. The lease is for 30,998 square feet of the former rent-a-car service area located off of Empire Avenue in the southwest quadrant of the airport. Under the proposed Lease, rent will be \$5,579.64 monthly.
- d. ANNUAL REVIEW AND ADJUSTMENTS OF NOISE VIOLATION FINES – A staff report is included in the agenda packet. At the March 20, 2017, Legal, Government and Environmental Affairs Committee meeting, the Committee voted (2-0, one absent) to recommend to the Commission that it authorize Staff to increase the noise fines associated with certain restricted operations as detailed in Rules 8 and 9 in accordance with the annual adjustment of noise violation fines required by Resolution No. 382.

6. ITEMS FOR COMMISSION APPROVAL

- a. ENVIRONMENTAL IMPACT STATEMENT MEMORANDUM OF UNDERSTANDING WITH THE FEDERAL AVIATION ADMINISTRATION - A staff report is included in the agenda packet. At the March 20, 2017, meeting of the Legal, Government and Environmental Affairs Committee ("Committee"), the Committee voted unanimously (2-0, one absent) to recommend to the Commission approval of a Memorandum of Understanding with the Federal Aviation Administration ("FAA") to provide the framework in which the FAA will prepare an Environmental Impact Statement for the Replacement Passenger Terminal project at the Hollywood Burbank Airport.