



April 29, 2016

CALL AND NOTICE OF A REGULAR MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, May 2, 2016, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, May 2, 2016
8:30 A.M.

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes

a. April 18, 2016

[See page 1]

4. Contracts and Leases

a. Rate Adjustment and Agreement Extension for
HSS Inc. Staffing Services

- Staff Report Attached

[See page 4]

Staff seeks an Operations and Development Committee recommendation to the Commission that it: 1) approve a CPI rate adjustment to the Professional Services Agreement with HSS, Inc. at Bob Hope Airport; 2) approve Staff's recommendation to extend the HSS Agreement for a one-year period through July 31, 2017; and 3) concur with Staff's recommendation to not approve an additional wage increase proposed by HSS.

The proposed CPI rate adjustment will be applied retroactively to August 1, 2015, totaling approximately \$12,115 for FY 2015/2016. The current Agreement with HSS is scheduled to expire on July 31, 2016, and based on its performance, Staff recommends a one-year extension to July 31, 2017.

5. Items for Discussion

a. Update: Transportation Network Company (“TNC”) Operation

No staff report is attached. Staff will update the Committee on the TNC operation at the Airport.

b. Update: Parking Rate Adjustments

No staff report is attached. Staff will update the Committee on some minor parking rate adjustments which will become effective on May 16.

6. Other Contracts and Leases and Capital Projects

7. Adjournment