



August 4, 2014

CALL AND NOTICE OF A SPECIAL MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Legal, Government and Environmental Affairs Committee will be held Friday, August 8, 2014, at 10:30 a.m. (or immediately following the conclusion of the special Airport Authority meeting) in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
LEGAL, GOVERNMENT AND
ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Friday, August 8, 2014
10:30 A.M. or Immediately Following
the Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. July 14, 2014 **[See page 1]**
4. Contracts and Leases
 - a. Marathon Communications, Inc.
Purchase Order for Outreach Services
 - Staff Report Attached **[See page 5]**

Staff seeks a Committee recommendation to the Commission to authorize the Executive Director to issue a purchase order to Marathon Communications, Inc. in the not-to-exceed monthly amount of \$10,000 plus reimbursement of up to \$500 per month for out-of-

pocket expenses such as preparation of meeting handout materials, mileage, photocopy, etc. for a three-month term from July 1, 2014, through September 30, 2014.

5. Other Legal, Government and Environmental Matters

6. Closed Session

a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

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|-----------------------|----------------------------|
| Property: | B-6 Property Easements |
| Authority Negotiator: | Executive Director |
| Negotiating Party: | City of Burbank |
| Under Negotiation: | Price and Terms of Payment |

| | |
|-----------------------|------------------------------|
| Property: | A-1 North Property Easements |
| Authority Negotiator: | Executive Director |
| Negotiating Party: | City of Burbank |
| Under Negotiation: | Price and Terms of Payment |

b. Threat to Public Services or Facilities
(California Government code Section 54957(a))

Consultation with Director of Public Safety

c. Public Employee Performance Evaluation
(California Government Code Section 54957(b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

7. Adjournment